

# NEW MEXICO STATE UNIVERSITY

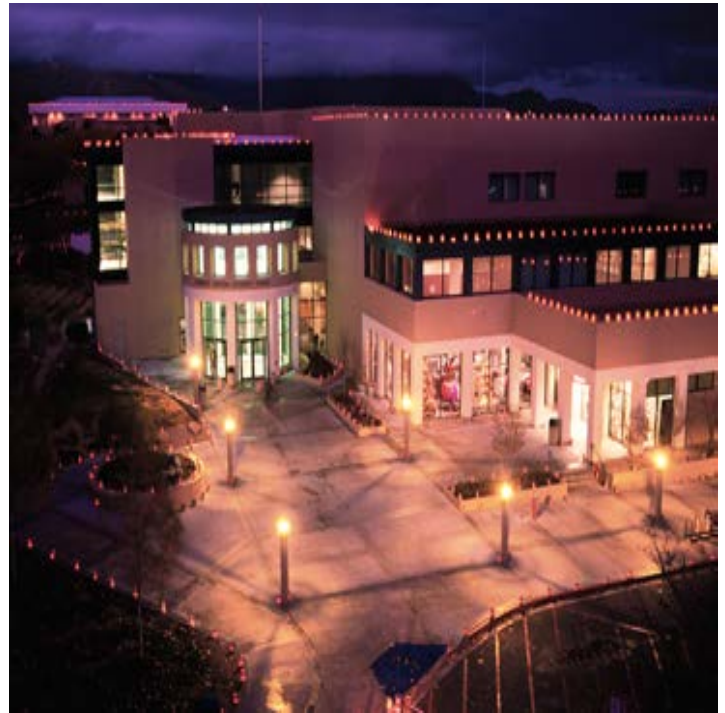
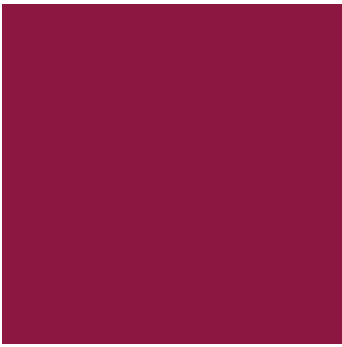


## ENGLISH DEPARTMENT

### Graduate Handbook

2013-2014

Compiled and Edited by Elizabeth D. Turner  
Special thanks to Dr. Tracey Miller-Tomlinson and Marilyn Crawford



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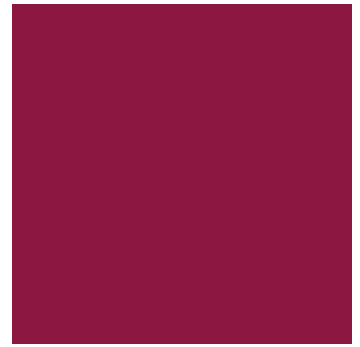
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# Live, Learn and Thrive.™



## PREFACE

This handbook is designed as a supplement to various other University publications, in particular the NMSU Policy Manual and Student Handbook, which are the official legal resources for University policies and procedures. All English students are urged to take the necessary time to read these materials. It is the responsibility of each student to familiarize himself or herself with this information and to seek clarification as needed.

The NMSU Policy Manual, Academic Catalogs, and Student Handbook can be found through the Office of the General Counsel as well as online at:

<http://www.nmsu.edu/manual>

<http://www.nmsu.edu/manual/current-nmsu-policies.html>

## WELCOME

Congratulations on your acceptance to the New Mexico State University English Department Graduate Program! On behalf of the students, administrators, graduate faculty and staff, we welcome you.

Each year, we seek to admit an outstanding group of applicants to join our collegial community of students, faculty, and staff. We are extremely proud of this community, as all within it are committed to expanding the boundaries of human knowledge and understanding. Between admission and graduation comes what many consider to be some of the most fulfilling years of their professional lives. These years are spent within a flourishing academic environment containing peers and mentors that will challenge you to reach beyond your perceived limits of ability and creativity. Just as the community shapes you, you will help to shape the community as you form and test ideas, hone your area of expertise, and aid your peers in doing the same.

We choose our students with great care precisely because we are so invested in your development and we know the important and unique contributions to knowledge and society that you will offer. We wish you a successful and enjoyable chapter of your life as you begin your graduate studies at New Mexico State University.

# ARRIVING ON CAMPUS



When you arrive on campus there are a few things that need to be done right away.

- You will need to set up your MyNMSU account. The MyNMSU portal is a secure site that provides NMSU students, faculty, and staff with services to manage their affairs. It facilitates access to registration, grades, Banner Self-Service, and your NMSU email account.

To set up your MyNMSU account, use the following steps:

1. Go to <http://accounts.nmsu.edu/accounts/activation/>
2. Enter your Social Security number and date of birth.
3. Click **Submit**.
4. Click the **Accept** button.
5. Choose a user name and enter it.
6. Click **Continue**.
7. Enter the information for a Secret Question.
8. Enter the answer to the Secret Question and confirm your answer by retyping it in the next field.
9. Click **Continue**.
10. Enter your six digit PIN number and confirm it by retyping the same number in the next field
11. Click **Submit**.
12. Click **Activate MyNMSU Account** button to complete the process.

## STUDENT ID

- All regularly enrolled students and full-time Faculty/Staff are required to have an Aggie ID Card. Students must present a valid ID card to University units and/or personnel to verify eligibility to access campus facilities, services, and privileges. Your ID card can be used for printing services, Aggie Cash accounts, Meal Plans, as a library card, and residence hall access cards.
- To get your ID card, go to ID Card Services. Bring a photo ID with you.
- ID Card Services is open Monday-Friday: 8 a.m.-4:30pm.
- They can also be reached by calling (575) 646-4835

## MAILBOXES

- All Graduate Students will be given a mailbox in the English Department Office.

## CUBICLES

- Cubicles will only be given to Graduate Assistants and will be located in Milton Hall. You will be given two keys, one for the building and one for your cubicle.

## REGISTRATION

All GAs are required to take nine credit hours. Students must be registered for nine hours at the point we submit the hires. Human Resources will not allow us to process a hire if that student is not registered for 9 hours. We have included registration information below.

- When a student applies for one of the programs in the English Department they are given a Banner Number. The number either begins with 800... or 8000... (It will be a 9-digit number). If you were an undergraduate at New Mexico State University you will use the Banner number that was assigned to you at that time. You will not need a new Banner number.
- If you are an incoming graduate student a Banner number has been assigned to you. Please call Cathy Robinson at Graduate Student Services (575-646-2152) for information about how to access your ID number.
- Prior to registering, please contact your academic advisor. He or she can advise you on which classes to take. The name of your academic advisor is listed in the Letter that was mailed to you offering you the GA position. You may also call the Graduate Secretary (Lydia Apodaca at 575-646-6170 or email [lapodaca@nmsu.edu](mailto:lapodaca@nmsu.edu)) to find out your assigned advisor. If you need to change advisors in the future, please consult the Graduate Secretary to complete the required form.
- To register for classes, you will go through the MyNMSU system.
  - To register go to MyNMSU: [www.my.nmsu.edu](http://www.my.nmsu.edu).
  - Before you can register, you will need to activate your account.
  - After you have created a new account you can access the class schedule. Check on the classes that you want to register for. Make sure you write down the CRN numbers for registration.
  - Click on **Registration**
  - Next click on **Add** or **Drop** a class. Where it says CRN, you will put the number assigned to the course. This will add the class for you.
  - If you have a class that needs **Instructor Signature**, email the instructor. Ask the instructor for an “override.” Make sure to give the instructor your Banner ID. Once the instructor has processed an electronic override, you may register for the course. You can find instructor contact information in the Department Directory at the back of this handbook.
  - You can print out your Registration Document from the MyNMSU website under “Student Detail Schedule”.

## ARRIVING ON CAMPUS



## GRADUATE ASSISTANT ORIENTATION

(Graduate School)

- This is a **mandatory** orientation hosted by the Graduate school. You must attend and pass this orientation, as we cannot hire you until it has been certified that you completed this orientation.

(English Department)

- The English Department will be having a week-long **mandatory** orientation of its own for Graduate Assistants and new Adjunct Faculty.

## GRADUATE STUDENT ORIENTATION

- During the semester, the Graduate School hosts an orientation for all Graduate Students. The dates for this will be posted on the Graduate School website: [www.gradschool.nmsu.edu](http://www.gradschool.nmsu.edu)
- Each year our Director of Graduate Studies holds a 1-2 hour, English Graduate Coursework Orientation for all Graduate students.

## PARKING

- If you plan to park on campus, be sure to get a parking permit from the Parking Department.
- You can purchase a parking permit online. To do so, go to their website at <https://parking.nmsu.edu> or you can visit their office located on the west side of Barnes and Noble. You can also find free parking across the street from the Pan American Center.

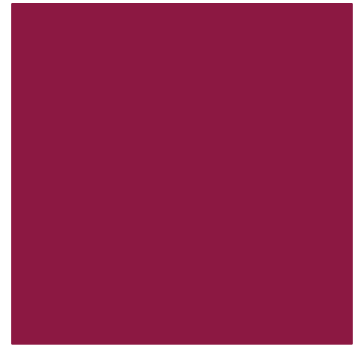
## HOUSING

- If you will be living on campus, please stop by the Housing Office in the Educational Services Building with your Registration Document for verification of your housing assignment. You can also visit the Student Housing homepage at [www.nmsu.edu/~housing/graduate](http://www.nmsu.edu/~housing/graduate)

Also, please stop by the English Department Office and introduce yourself to us!

# ARRIVING ON CAMPUS





# SECTION 1

## THE DEPARTMENT

Welcome to the English Department at New Mexico State University. We provide specialized study in Literature, Rhetoric and Professional Communication, and Creative Writing. We have award-winning faculty who are dedicated to maintaining a friendly and stimulating intellectual environment. We offer small classes that encourage active and meaningful participation for all students.

The English Department is housed in Clara Belle Williams Hall.

Main Office

Room 132

(575) 646-3931



# MEET THE FACULTY



RUS BRADBURD  
Assistant Professor

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**Office:** Clara Belle Williams Hall Room 222

**Education:** MFA, 2002, New Mexico State University

BA, 1980, North Park College

**Program:** Creative Writing, Nonfiction

**Biography:** Rus Bradburd's short stories have appeared in *Southern Review* (special mention for a Pushcart Prize, *Colorado Review*, *Puerto del Sol*, and *Aelthon*). His essays have appeared in *The New York Times*, *Los Angeles Times*, *Chicago's Daily Southtown*, *The El Paso Times*, *Las Cruces Sun-News*, and *The Houston Chronicle*. His book *Forty Minutes of Hell*, was published in 2010 by HarperCollins' Amistad Books. His memoir of his time in Ireland, *Paddy on the Hardwood: A Journey in Irish Hoops* was published in 2006 by the University of New Mexico Press.



CHRISTOPHER BURNHAM  
Regents Professor

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**Education:** Ph.D. English Literature and Language, 1980, University of Rhode Island  
NEH Postgraduate Seminars in Linguistics and Rhetoric, Rutgers University & University of Nevada

MA in English, 1974, University of Rhode Island  
BA in English with Honors in American Studies, 1972, Rutgers College

**Program:** Rhetoric and Professional Communication

**Biography:** I joined the English faculty in 1981 as Composition Coordinator after spending 6 years teaching writing & literature, and developing writing programs at Stockton State College in New Jersey. I have served as Department Head and Writing Program Director. My specialties include writing and the teaching of writing, writing across the curriculum, rhetoric, and assessment. I have conducted Writing Across the Curriculum Seminars since 1981. As the Executive Director of the Borderlands Writing Project, I work to provide professional development for teachers from kindergarten through university levels. NMSU has allowed me to cultivate my interests in rhetoric, public discourse, and pedagogical theory. My primary pedagogical and scholarly objective is encouraging the ethical and civic development of students and assisting teachers in this same work.



LAURIE CHURCHILL  
College Professor  
Internship Coordinator

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**Education:** Ph.D. in Literature (Latin & English), 1985, University of California at Santa Cruz

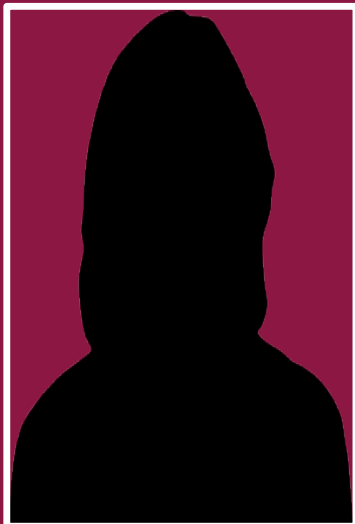
MAT in Latin and Classics, 1972, University of Massachusetts at Amherst

BA in Classical Civilizations & Latin, 1970, Boston University

**Program:** Latin, Literature, Rhetoric and Professional Communication

**Biography:** I arrived in New Mexico in 2000, seeking sunlight and a drier climate than central Ohio. For my first nine or so years at NMSU, I was involved in a variety of programs through the Graduate School, the Office of the Vice President for Research, the Provost's Office and the College of Education. I began teaching for the English Department in Fall 2010 and am greatly enjoying being back in the classroom after a long hiatus. I teach a range of courses from Comparative and Classical Mythology, to Perspectives on Literature and a graduate-level course on professional writing and technical communication. I also oversee the internship program for the English Department and in conjunction with that ENGL 4/597, the internship support course. I also teach elementary and intermediate Latin through the Languages and Linguistics Department.

# MEET THE FACULTY



ROSE CONLEY  
College Instructor

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**Office:** Clara Belle Williams Hall Room 217

**Education:** MA, 2005

BA in English, 2003, New Mexico State University

**Program:** Literature

**Biography:** The courses I normally teach include Women Writers, Children's and Young Adult Literature, Writing in the Humanities and Social Sciences (subtitled *Women across Media*), Principles of Literature, Principles of Film, and Business and Professional Communication. My teaching and scholarly interests are in modern literature, cultural and film studies, and feminist theory. My course designs typically emphasize diversity in cultural, historical, ethnic, racial, and international contexts, as well as diversity among writers' backgrounds, subject matters, and writing styles. Pedagogically, I work to achieve a balance of 40% lecture and 60% student led discussions. To that end, students are assigned in class free-writes and small group work exercises, both of which help facilitate class discussion, strengthen students' participation grades, and help students in successfully completing essay assignments. Providing as much detailed feedback as possible on students' papers has been a consistently effective means of strengthening students' writing and critical thinking skills. Course content and pedagogical methods are continuously adjusted based on students' responses in their evaluations.



RYAN CULL  
Associate Professor

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**Office:** Clara Belle Williams Hall Room 220

**Education:** Ph.D., 2007, University of Illinois

MA in English, 2000, University of Alabama Tuscaloosa

BA in English, 1997, University of Alabama Tuscaloosa

**Program:** Literature

**Biography:** Though I teach a broad range of courses, my focus is on American poetry from the late nineteenth century to the present. I have published essays on writers including Whitman, Dickinson, Marianne Moore, William James, and Richard Rorty. In all my classes my hope is to establish a mutual trust between teachers and student. This trust is built by communicating, whether in leading discussions or commenting on papers. I am eager to continue to learn alongside students who are approaching these texts for the first time. After all, if I want students to risk rethinking their preconceptions, then so should I. This makes it possible to establish lines of inquiry that encourage students not only to appreciate the art of literature but to feel comfortable enough to explore how they are implicated by its history and discursive practices. And it is this difficult reflection about self and culture that generates both great research in the classroom and an enriching sense of literature's relevance in the wider world.



JOYCE GARAY  
Associate Professor

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**Education:** Ph.D. in English Language & Literature, 2003, Arizona State University

BA in English, 1994, Brigham Young University

**Program:** Literature

**Biography:** Dr. Garay received her Ph.D in English from Arizona State University in May 2003, where she specialized in American ethnic literatures, primarily Latina/o and African American literary traditions. Working interdepartmentally as instructor and scholar in both the English Department and Department of Chicana/o Studies during her time at ASU, she integrates this interdisciplinary experience into both research and teaching. Currently, she is teaching courses focused on Chicana/o literature and women writers.

# MEET THE FACULTY



CASEY GRAY  
College Instructor

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**Education:** MFA in Creative Writing-Fiction, 2004, New Mexico State University  
BA in Journalism, 2001, New Mexico State University

**Program:** Literature, Creative Writing

**Biography:** Casey Gray has taught composition, literature, business writing, and creative writing at New Mexico State University for twelve years. His classes emphasize a reader-centered approach to writing, critical thinking, and reflection. Students are asked to engage the material in ways that expand their understandings of the subjects, and reveal practical tools for future success. He received his MFA in fiction from New Mexico State University in 2004. His fiction has appeared in *Ploughshares* literary magazine, and his debut novel, *Discount*, is forthcoming from Overlook press.



RICHARD GREENFIELD  
Associate Professor

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**Office:** Clara Belle Williams Hall Room 224

**Education:** Ph.D. in English-Creative Writing, 2005, University of Denver (Frankel Fellow)

MFA in Creative Writing-Poetry, 1999, University of Montana

BS in Arts & Letters (English & Philosophy), 1996, Portland State University

**Program:** Creative Writing, Poetry

**Biography:** Richard Greenfield is the author of *Tracer* (Omnidawn 2009) and *A Carnage in the Lovetrees* (University of California Press, 2003), which was named a Book Sense Top University Press pick. He was born in Hemet, California, spent his early childhood in Southern California, and later lived in the Pacific Northwest. He was a visiting writer at Brown University (2006) and a Bates College Learning Associate (2010). Since 2009, he has been a professor at New Mexico State University in Las Cruces, teaching graduate workshops in the MFA program as well as undergraduate courses in poetry. With Mark Tursi, he is a founding editor of Apostrophe Books, a small press of poetry, which began publishing books in 2007.



LILY HOANG  
Assistant Professor

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**Office:** Clara Belle Williams Hall Room 219

**Education:** MFA in Prose, 2006, University of Notre Dame

BA in English, 2003, University of San Antonio

**Program:** Creative Writing, Fiction

**Biography:** I am the author of four books: *Unfinished*, *The Evolutionary Revolution*, *Changing* (recipient of a PEN Beyond Margins Award, and *Parabola* (winner of the 2006 Chiasmus Press "Un-Doing the Novel" Contest). With Blake Butler, I edited the anthology *30 Under 30: An Anthology of Innovative Fiction by Young Writers*. I serve as Prose Editor at Puerto Del Sol, Editor at Tarpaulin Sky, and Associate Editor at Starcherone Books.

# MEET THE FACULTY



KRISTIAN JENSEN  
Visiting Professor

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**Office:** Clara Belle Williams Hall Room 218

**Education:** Ph.D. in American Literature (Native American Studies Emphasis), 2011, University of California-Davis

MA in American Literature, 2005, University of California-Davis

BA in Literature; BA in Anthropology, 2001 University of California-Santa Cruz

**Program:** Literature

**Biography:** I joined the English Department in 2012. Among my primary research interests are the intersections of the social sciences and Nineteenth-Century American Literature, and American Indian literatures and mythologies. My dissertation investigate the influence of anthropology upon narrative in novels, autobiographies, and travelogues by several nineteenth-century American writers, including Herman Melville, Harriet Beecher Stowe, and John Rollin Ridge (Cherokee), and my master's thesis investigates the role of compulsory assimilative boarding schools for American Indians as a metaphor for Medieval subjecthood and nation-building in *A Connecticut Yankee in King Arthur's Court*. Currently, I am researching the incorporation of, and reactions against, anthropological definitions of traditional American Indian Renaissance. In addition, I am acting as general editor, creator, and organizer for a new online journal for and by American Indian Students at NMSU.



DEBBI LAPORTE  
College Professor

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**Office:** Clara Belle Williams Hall Room 213

**Education:** MA in English-Creative Writing, 1988, New Mexico State University

BA in Theatre Arts, 1981, New Mexico State University

**Program:** Creative Writing & Literature

**Biography:** My particular areas of study and teaching include playwriting, theatre, folklore, the literature of the American South, and that of the desert southwest. I have published short fiction and had my plays produced at the ASTC New Plays Festival; Desert Playwrights Theatre; Playwrights Fund of North Carolina; Actor's Guild of Lexington, Kentucky, and The Kentucky Center for the Arts.



MICHAEL LATORRA  
College Assistant Professor

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**Office:** Clara Belle Williams Hall Room

**Education:** MA in Technical and Professional Communication (Concentration: Computer Science), 1986, New Mexico State University

BA in General Studies (Concentration: Russian), New College in Sarasota, Florida

**Program:** Technical Writing

**Biography:** Michael LaTorra is a College Assistant Professor of English with professional interests in the communication of technical information in science, engineering and business. He has published and given presentations on the impact of science and technology on the development of enhanced human abilities, well-being and longevity. In addition, he instructs interested students and members of the public in the practices of meditation and wisdom inquiry.

# MEET THE FACULTY



HARRIET LINKIN  
Distinguished Professor

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Office: Clara Belle Williams Hall Room 114

Education: Ph.D. in English Language and Literature, 1985, University of Michigan

MA in English Language and Literature, 1981, University of Michigan

BA in English, 1979, Queens College

Program: Literature

Biography: I joined the faculty at New Mexico State University in 1986 as an Assistant Professor of Nineteenth-Century British Literature, was tenured and promoted to Associate Professor in 1993, and promoted to professor in 2000. I served as the English Department Undergraduate Advisor from 1987-1996, 2002-2004, and 2009-2012, Director of Graduate Studies from 1998-2002, and Department Head from 2004-2008. I received the Patricia Christmore Junior Faculty award in 1989, the El Paso Natural Gas Faculty Achievement Award in 1996, the University Research Council Distinguished Career Award in 2008, and the Excellence in Academic Advising Award in 2012. My teaching and research focuses on 18<sup>th</sup> and 19<sup>th</sup> century British Literature, with a particular emphasis on women's literary history, gothic literature, and the work of Mary Tighe and William Blake.



TRACEY MILLER-TOMLINSON  
Associate Professor

Director of Graduate Studies

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Office: Clara Belle Williams Hall Room 211

Education: Ph.D. in English, 2002, Yale University

M in English Literature 1996, Magdalen College-Oxford

AB in English Language & Literature, 1994, Harvard-Radcliffe

Program: Literature

Biography: A native of Nashville, Dr. Miller-Tomlinson joined the English Department at New Mexico State University in 2002. Her primary research interests lie in the poetry and drama of the English Renaissance, with particular emphasis on how writers imagine and reinvent the past. A two-time finalist for the Patricia Christmore Faculty Teaching Award, her research was recognized with a College of Arts and Sciences Faculty Outstanding Achievement Award in 2008. She has also served as Associate Dean of the Honors College and director of the university's Office of National Scholarships and International Education.

As Director of Graduate Studies, she oversees the administration of our graduate programs and helps graduate students resolve logistical issues that may arise.



CINDY MURRELL  
College Professor

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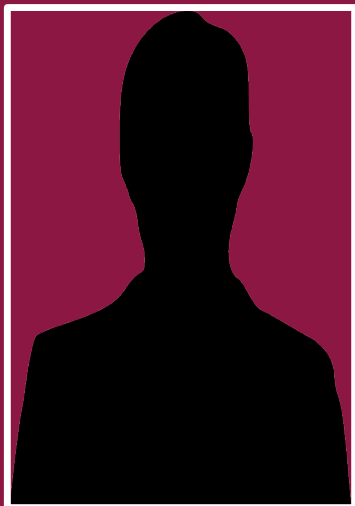
Education: MA in Literature, 1988, New Mexico State University

BA in English, 1986, New Mexico State University

Program: Literature

Biography: Cindy Murrell has been teaching at NMSU since receiving her master's degree here in 1988. Most of her students are non-English majors in sophomore- and junior-level writing and literature courses such as Literature for Children & Young Adults, the course she currently teaches most. She taught professional writing skills to talented seniors from many disciplines for six years in HON 313, a course that prepares students for the research and writing of an Honors Thesis. The past few years she has taught ENGL 328V and ENGL 380V, Science Fiction & Fantasy and Women Writers, focusing on works by women science fiction authors. At the University level, she has helped write policy to strengthen the positions of non-tenure-track faculty (college faculty) at NMSU, and she served as one of the first Faculty Senators to represent college faculty. She is now the senior member of the College of Arts & Sciences College Faculty Promotion Committee.

# MEET THE FACULTY



**BRIAN ROURKE**  
Associate Professor

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**Phone:** 1-(575)-646-1628

**Office:** Clara Belle Williams Hall Room 225

**Education:** Ph.D. in English, 1999, Stanford University

BA in English, 1988, University of California-Los Angeles

**Program:** Literature

**Biography:** I joined the faculty in 2000 as an Assistant Professor of Twentieth-Century British and Post-colonial Literature. As a teacher I am primarily to be a resource for students working to know the material and develop their skills. As someone who has always found studying hard, I hope to work with students in demystifying material and tasks that are often coded as difficult or even inaccessible, such as modern literary and cinematic texts, theory, or writing. In my research I try to combine socio-historical and formal methods to texts and films, which I view as human cultural products—made things—distinct from but related to the ideas we may have about them. I tend to focus on changes in how, during the period from 1900 until now, people struggle to record or represent what evades direct perception or understanding: the past, global social processes, technology, or even much of what is happening in our own bodies. My current project is a study of the films of David Lynch.



**JENNIFER SHEPPARD**  
Associate Professor  
Design Center Director

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**Office:** Clara Belle Williams Hall Room 207

**Education:** Ph.D. in Rhetoric and Technical Communication, 2003, Michigan Technological University

MA in English, 1998, California State University-Chico

BA in Liberal Studies, 1994, California State University-Chico

**Program:** Rhetoric and Professional Communication

**Biography:** My experience teaching composition, technical writing, web design, and speech communication has shown me the value of situated, activity-based learning, as well as the importance of helping students to develop rhetorically-aware, multimodal approaches to communication. No matter what the medium, my primary goal in teaching is always to support students as they try on various perspectives, generate new ideas, and work to consider rhetorical issues that influence how their positions are received by others. Further, I believe that while introducing students to new communication technologies is important, this should always be done to support pedagogical goals rather than for the sake of the technology itself. Without this approach, technology instruction risks being taught as a set of decontextualized skills that are unrelated to the purposes and objectives of a communication core.



**ELIZABETH SCHIRMER**  
Associate Professor

Director of Undergraduate Studies

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**Office:** Clara Belle Williams Hall Room 221

**Education:** Ph.D. in English, 2001, University of California-Berkeley

AB in English and French Literature, 1993, Stanford University

**Program:** Literature

**Biography:** I joined the NMSU English department in 2001. I enjoy teaching in the Honors College and the Women's Studies Program as well as in English. My teaching and research alike are motivated by a fascination with models of reading and how they are taught and learned. Rather than literacy in the narrow sense, I am interested in reading as a basic means of comprehending, organizing, and manipulating experience. In my research and in the classroom, I ask how particular ways of engaging with texts shape the intellectual, ethical, political, and spiritual lives of readers medieval and modern.

# MEET THE FACULTY



**KELLIE SHARP-HOSKINS**  
Assistant Professor

**Email:** [kcsharp@nmsu.edu](mailto:kcsharp@nmsu.edu)

**Phone:** 1-(575)-646-7934

**Office:** Clara Belle Williams Hall Room 112

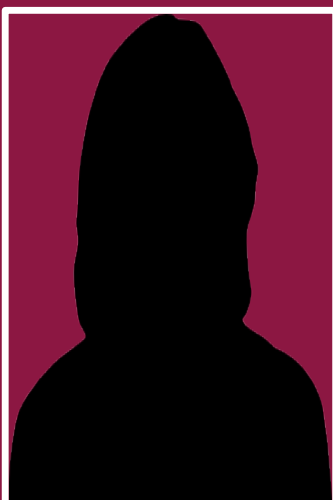
**Education:** Ph.D. in English Studies, 2012, Illinois State University

MA in Rhetoric & Writing Studies, 2012, Illinois State University

BA in English, 2003, Brigham Young University

**Program:** Rhetoric and Professional Communication

**Biography:** I joined the English Department at New Mexico State in Fall 2013 as an Assistant Professor in Rhetoric. My research interests center on rhetorical imagination: how concepts, ideas, bodies, and lives become sayable, recognizable, and livable within specific socio-cultural formations and relations. This interest motivates a research agenda at the intersections of rhetorical, composition, cultural, and feminist theories. It also sponsors my pedagogy, in which I seek to challenge students to conceptualize and revise possibilities and limits for rhetorical imagination.



**CARMEN GIMENEZ-SMITH**  
Associate Professor

**Email:** [carmen.egsmith@gmail.com](mailto:carmen.egsmith@gmail.com)

**Phone:** 1-(575)-646-4338

**Office:** Clara Belle Williams Hall 103

**Education:** MFA in Creative Writing, 1997, University of Iowa

BA in English, 1994, San Jose State University

**Program:** Creative Writing, Nonfiction

**Biography:** Carmen Giménez Smith is the author of a memoir, *Bring Down the Little Birds*, four poetry collections- *Milk and Filth*, *Goodbye, Flicker*, *The City She Was*, and *Odalisque in Pieces*. She is the recipient of a 2011 American Book Award, the 2011 Juniper Prize for Poetry, and a 2011-2012 fellowship in creative nonfiction from the Howard Foundation. Formerly a Teaching-Writing Fellow at the Iowa Writer's Workshop, she now teaches in the creative writing programs at New Mexico State University, while serving as the editor in chief of the literary journal *Puerto del Sol* and the publisher of Noemi Press.



**TYSON STOLTE**  
Assistant Professor

**Email:** [tmstolte@nmsu.edu](mailto:tmstolte@nmsu.edu)

**Phone:** 1-(575)-646-3536

**Office:** Clara Belle Williams Hall Room 109

**Education:** Ph.D. in English, 2009, University of British Columbia, Vancouver, BC, Canada

MA in English, 2003, Queens University, Kingston, ON, Canada

BA in English, 2001, Simon Fraser University, Burnaby, BC, Canada

**Program:** Literature

**Biography:** Tyson Stolte came to Las Cruces from Vancouver, BC, in January 2012. Dr. Stolte's research focuses broadly on Victorian literature and culture. In particular, he is interested in the intersections between literature and science in the nineteenth century. He has published articles in *Dickens Studies Annual*, *Victorian Review*, and *Novel: A Forum on Fiction*, and he has an essay on *The Old Curiosity Shop*, forthcoming in *Victorian Literature and Culture*. He is also currently working on a book manuscript on Dickens, nineteenth-century psychology, and the first-person novel.

# MEET THE FACULTY



BARRY THATCHER

Professor

Interim Department Head

Email: [bathatch@nmsu.edu](mailto:bathatch@nmsu.edu)

Phone: 1-(575)-621-9854

Office: Clara Belle Williams Hall Room 135

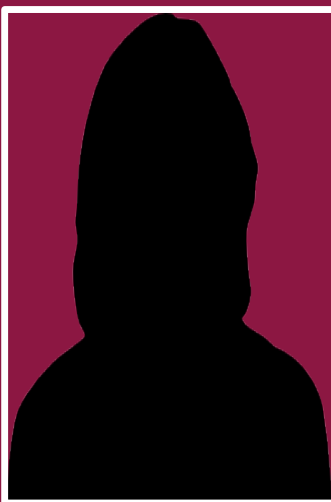
Education: Ph.D. in Rhetoric and Professional Communication, 1997, Purdue University

MA in English Technical Communication, 1991, North Carolina State University

BA in English, 1989, North Carolina State University

Program: Rhetoric and Professional Communication

Biography: I have been at NMSU since 2001, and I work in intercultural rhetoric, Spanish-English writing, and border studies. I have published the book *Intercultural rhetoric and professional communication* (IGI-Global), and I am founder of the peer-reviewed *Journal of Rhetoric, Professional Communication, and Globalization* ([rpcg.org](http://rpcg.org)). I am also Vice President of the Border Environmental Health Coalition, a local nonprofit organization that works in areas of health, environment, and economic development for our border area.



MONICA TORRES

Associate Professor

Email: [mftorres@nmsu.edu](mailto:mftorres@nmsu.edu)

Phone: n/a

Office: Clara Belle Williams Hall Room 105

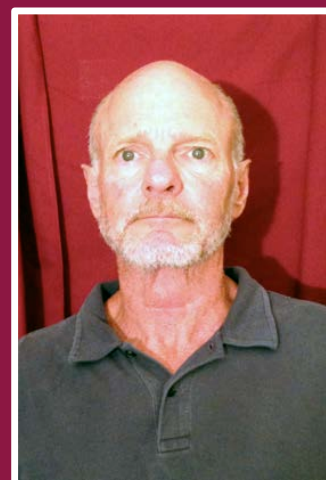
Education: Ph.D. in American Studies, 2002, University of New Mexico

MA in English, 1984, New Mexico State University

BA in English, 1982, New Mexico State University

Program: Rhetoric and Professional Communication

Biography: I returned to graduate study in 1995 after a decade-long career as a community college administrator. I earned my Ph.D. in American Studies from the University of New Mexico, joined the English Department at New Mexico State University as an assistant professor in the fall of 2002, and was tenured and promoted to associate professor in 2008. I served as Director of Graduate Studies for the department from 2005 to 2008 and served as Department Head from 2008-2013.



PHIL TREON

College Assistant Professor

Email: [ptreon@nmsu.edu](mailto:ptreon@nmsu.edu)

Phone: 1-(575)-646-2246

Office: Clara Belle Williams Hall Room 113

Education: MA in Creative Writing, 1975, New Mexico State University

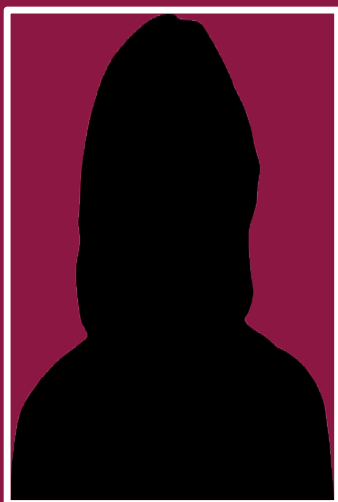
BA in English, 1971, New Mexico State University

Program: Rhetoric and Professional Communication

Biography: Besides teaching here, I have taught writing at Nashville Technical Institute, the University of Colorado at Denver, El Paso Community College and the University of Texas at El Paso. I have also worked as a freelance writer, commercial fisherman, truck driver and powder monkey. When I'm not teaching, I enjoy sea kayaking, sailing and free diving in tropical waters.



# MEET THE FACULTY



KATHRYN VALENTINE

Associate Professor  
Writing Center Director

Email: [kvalent@nmsu.edu](mailto:kvalent@nmsu.edu)

Phone: 1-(575)-646-2603

Office: Clara Belle Williams Hall Room 117

Education: Ph.D. in Rhetoric and Technical Communication, 2003, Michigan Technological University

MA in English, 1998, California State University-Chico

BA, 1994, University of California-Santa Barbara

Program: Rhetoric and Professional Communication

Biography: Two of my deeply held beliefs about learning are that 1) learning is a social process which becomes very personal through the relationships of learners to teachers, and 2) the way in which students are addressed affects not only their responses to teachers but also the learning opportunities they see or do not see for themselves (Ellsworth). With this in mind, I work to connect with the identities and interests students bring to school, particularly as they intersect with learning and acquiring multiple literacies. My role as a teacher is to address students in ways that support their connection to the university and to their learning. In constructing strong relationships with students, I hope to create opportunities for them to learn multiple ways of communicating both inside and outside of school. In addition, my research is often related to my overarching interest in how individuals and groups approach literacy, learning, and issues of identity.



CONNIE VOISINE

Associate Professor

Email: [cvoisine@nmsu.edu](mailto:cvoisine@nmsu.edu)

Phone: 1-(575)-646-2027

Office: Clara Belle Williams Hall Room 203

Education: Ph.D. in Literature & Creative Writing, 2000, University of Utah

MFA in Creative Writing, 1994, University of California at Irvine

BA in American Studies & Film, 1987, Yale University

Program: Poetry

Biography: I grew up in a Maine border town with few creative outlets, so I moved to New York City once I graduated. I began studying writing with poets Nicholas Christopher and Philip Schultz at The New School, the Poetry Society of America and Writers Studio. New York launched me on a wonderful apprenticeship as a poet as I worked flexible jobs. Besides attending as many poetry readings as I could, I developed into an avid dance and music performance attendee, became interested in visual arts, often going to five or six events a week. Overall, my immersion in the avant-garde art world of the 1980's allowed me to understand the benefits of a vibrant art community and the role of an artist within one.

My book, *Cathedral of the North*, won the AWP Award in Poetry and was released by University of Pittsburgh Press. *Rare High Meadows of Which I Might Dream* was published by University of Chicago Press and was a finalist for the Los Angeles Times Book Award.



PATRICIA WOJAHN

Associate Professor  
Associate Department Head  
Director of Writing Programs

Email: [pwojahn@nmsu.edu](mailto:pwojahn@nmsu.edu)

Phone: 1-(575)-646-2239

Office: Clara Belle Williams Hall Room 136

Education: Ph.D. in Rhetoric, 1999, Carnegie Mellon University

MA in English, 1986, Southern Illinois University

BA in English, 1983, St. Cloud State University

Program: Rhetoric and Professional Communication

Biography: Patti Wojahn is an Associate Professor in the English Department's Rhetoric and Professional Communication Program. At New Mexico State University since 1999, she began serving in the dual roles of Associate Department Head and Writing Programs Director in 2007. Her research has focused primarily on writing across the curriculum efforts, technologies for communicating and collaborating, and interdisciplinary approaches to problems. She has lately been concerned with writing program development and assessment issues, and she recently took on the role of Borderlands Writing Project Director. She thoroughly enjoys the sunshine that can be found most every day in New Mexico; her favorite activities there include hiking with her dog in the mountains and taking pictures of local culture.

# MAIN OFFICE

The English Department Main Office contains the Office Staff, Department Head, Associate Department Head, the Department Library, the Mail Room, and Copy Room.



## DEPARTMENT LIBRARY

Our Department Library contains:

- Masters Thesis & Essay Samples
- Dissertation Samples
- Portfolio Samples
- Movies for Classes
- Books and Literary Magazines

To check out any of the previous items, simply speak to one of the office staff and they will be able to assist you.



## OFFICE COMPUTERS

In our Department Library we have computers: Mac and PC, available for use by graduate students.

- These computers are for general use. (Printing available to Graduate Assistants).
- These computers can be used to access the Department Share Program that contains Syllabi samples for all of the English courses taught at our University since 2004.



## MAILBOXES

All Graduate Students are assigned a mailbox in the Main office. These mailboxes are located in the copy room of the Main English Department Office. If you have any correspondence whether internal or external, it will be put in your mailbox.

The mailing address for the English Department is:  
New Mexico State University  
Department of English  
P.O. Box 30001, MSC 3E



## COPY ROOM

Graduate Assistants will be given a code to use the Black and White copier. GA's are limited to 1500 copies a semester (for instructional use only).

# MAIN OFFICE

## FACULTY PUBLICATIONS

In our office you can also browse through our selection of faculty publications. These include:

*The Collected Poems and Journals of Mary Tighe* by Harriet  
Kramer Linkin

*Forty Minutes of Hell: The Extraordinary Life of Nolan  
Richardson* by Rus Bradburd

*Rare High Meadow of Which I Might Dream* by Connie  
Voisine

*Cathedral of the North* by Connie Voisine

*A Carnage in the Lovetrees* by Richard Greenfield

*Tracer* by Richard Greenfield

*Intercultural Rhetoric and Professional Communication:  
Technological Advances and Organizational Behavior* by Barry  
Thatcher

*Outsourcing Technical Communication: Issues, Policies, &  
Practices* by Barry Thatcher

*Bring Down the Little Birds: On Mothering, Art, Work,  
and Everything Else* by Carmen Giménez Smith

*Goodbye, Flicker* by Carmen Giménez Smith

*The City She Was* by Carmen Giménez Smith

*Odalisque in Pieces* by Carmen Giménez Smith

*The Evolutionary Revolution* by Lily Hoang

*Note:* We also have copies of Puerto del Sol  
publications.

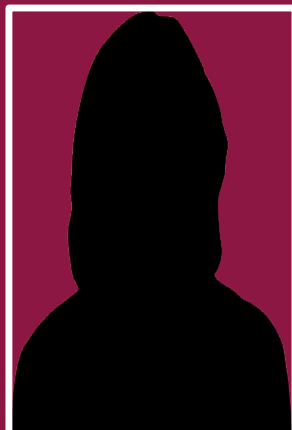


## SAMPLE SYLLABI

For those of you who will be Graduate Assistants, we have sample syllabi from all classes taught here in the English Department since 2004. They are available to look at as well as to make copies for reference when creating syllabi for your own classes.



# MAIN OFFICE STAFF



## Lydia Apodaca

Administrative Assistant/Graduate Secretary

Email: [lapodaca@nmsu.edu](mailto:lapodaca@nmsu.edu)

Phone: 1-(575)-646-6170

Office: Clara Belle Williams Hall Room 132

Biography: I have been in my present job since November 2008. My main duties lie in assisting faculty and students with forms and directing them in where to go and whom to see for advising, programs of study, etc. I receive and distribute all incoming mail, and help faculty and graduate assistants with copy and scanning requests. I answer and transfer incoming calls to the appropriate personnel. Create and process the database for applications,



## Marilyn Crawford

Administrative Assistant/Department Secretary

Email: [majacobs@nmsu.edu](mailto:majacobs@nmsu.edu)

Phone: 1-(575)-646-1369

Office: Clara Belle Williams Hall Room 134

Biography: I have been with the English Department since 2012. I oversee the department and ensure it runs smoothly and efficiently. I am the HR liaison and I am responsible for all necessary HR paperwork, hiring, payroll questions. I am responsible for day-to-day operation of the department office. I will try to assist you in any way I can.



## Jaime Miller

Fiscal Assistant

Email: [jaimil@nmsu.edu](mailto:jaimil@nmsu.edu)

Phone: 1-(575)-646-1814

Office: Clara Belle Williams Hall Room 137

Biography: Jaime oversees fiscal activities for the department. She is the point of contact to initiate reimbursements & travel expenses.

# THE WRITING CENTER

The Writing Center offers free one-on-one tutoring for all NMSU students. We work with undergraduate and graduate writers at any level of experience and can help with anything from understanding assignment directions to revising final drafts. Our Center is staffed by graduate assistants who teach undergraduate writing courses through the English Department. The NMSU writing center staff possess different writing, teaching, and scholarly backgrounds. While our consultants have diverse writing and academic backgrounds, the consultants you work with may not have familiarity in your specific discipline. Your advisor may be the most important person with whom to speak about writing conventions in your discipline. However, we can provide you with a different perspective on your writing, and we look forward to working with you on your writing and helping you develop as a writer.

The NMSU Writing Center values the work of student writers. We strive to help students become more knowledgeable, practiced, and confident writers through collaborative, dialogue-centered consultations. We also value the opportunity to learn from our experiences working with students in order to become better writers, tutors, and teachers.

The Writing Center opens the second full week of classes during the regular semester. We are open through the last week of classes and closed during exam week. We are also closed for any campus holidays. In the summer, we are open when summer courses are in session.

Doing a little preparation for your consultation can ensure your time is spent efficiently. Here are some suggestions we think will make your consultation more effective:

- Register for your appointment by visiting our online consultation schedule and make sure to include a little information about the assignment you're working on and the issues you'd like to address in your consultation. Make sure to schedule your consultation far enough in advance so you can revise based on your discussion with the consultant.
- When you arrive at the writing center, make sure you have a print or electronic copy of your paper (an outline, a pre-write, a full draft is fine or even just a few ideas about the assignment or project can also help), a prompt for the assignment, and anything you feel might be relevant or helpful to the consultant. These materials can help the consultant better assist you and focus your time on the issues that matter to you and your writing.
- You have one hour for your consultation, so if you bring longer works such as seminar papers, conference presentations, or dissertation or thesis sections, you and the consultant will not likely address every issue in that document. However, your consultant can help you learn how to edit your document and find issues on your own that you can address and bring back to the writing center if you wish.

Writing Center Director, Dr. Kathryn Valentine- (575)-646-2603

Writing Center

Clara Belle Williams Hall Room 102

(575)-646-5297

To Schedule and appointment visit [nmsu.mywconline.com](https://nmsu.mywconline.com)

# THE DESIGN CENTER

The overarching goal of the Design Center is to offer multimedia technologies, development resources and instructional support for English Department graduate students interested in creating multimodal texts for varied audiences. Through coursework and student-run consultancy projects, it immerses learners in authentic communicative, expressive, and creative activities by providing an environment that combines direct instruction and theoretical inquiry with practice-based approaches. It affords opportunities for production and research collaboration across disciplinary, university, community, and industry boundaries. Through this outreach, students work on projects that provide situations for learning to respond in creative and rhetorically sophisticated ways to the dynamic needs and interests of variable contexts and audiences.

Though limited in the number of students it can serve at one time, the Design Center is particularly well equipped to support graduate courses in publication management, document design, multimedia production and editing, digital video composing, interactive multimedia development, and web-based communication. It also has potential for courses in literacy and rhetoric through incorporating digital media as a means of conducting research (e.g., qualitative, community-based inquiry, work on the usability of texts, etc.). Additionally, the Center provides a space for courses in creative writing and literature that integrate digital text production and analysis. And finally, the Center may be used by English Department faculty for courses tied to the Creative Media Institute and relating directly to the production of digital media for communicative purposes.

## What's Available?

The Design Center uses Power Macs and iMacs to run a number of applications for graphic design, page layout, web/HTML editing, web animation and interactive multimedia, video editing, and audio editing. A scanner, inkjet, and laser printing are also available. For more information on available software and hardware, please visit the website.

North side basement of Milton Hall

Phone: (575) 646-1096

[www.nmsu.edu/~english/dc](http://www.nmsu.edu/~english/dc)

Contact: Dr. Jennifer Sheppard

[jasheppa@nmsu.edu](mailto:jasheppa@nmsu.edu)

# ENGLISH DEPARTMENT INTERNSHIPS

MA, MFA, and PhD graduate students in any English Department field—rhetoric and professional communication, creative writing, or literature—are encouraged to pursue an internship.

The NMSU English Department offers an internship program to its graduate and advance undergraduate students who seek hands-on experience preparing for careers involving webpage and document design and development, grant-proposal writing, technical writing, marketing, and related skills. Internships help students hone and enhance their workplace skills on-site and under the direction of a supervisor. Typically interns enroll in ENGL 497/597. This is a 3-credit hour online course aimed at deepening the on-site experience. A 3-credit internship requires 8-10 hours of work per week onsite during a semester or 10-12 hours per week during summer session. A maximum of 6 credits may be earned through internships. The English Department Internship Coordinator oversees the online course and will assist students in identifying an internship placement suited to their skills and career goals.

Interested students must apply for a specific internship position (announced on department or university listserves and via the 497/597 website) and be selected by the site supervisor. Students may meet with Dr. Laurie Churchill, Internship Coordinator, in order to determine site placement and availability. Students should be prepared with a current CV or resume, and have appropriate academic/professional skills that meet the needs of the prospective site placement organization. It is also possible to create an internship position through existing contacts or organizations with which the student has been previously affiliated.

For more information contact:

Dr. Laurie Churchill

Internship Coordinator

[ljchurch@nmsu.edu](mailto:ljchurch@nmsu.edu)

CBW 111

(575) 646-4015

Paid internships are available through the NMSU Office of Career Services:

<http://careerservices.nmsu.edu/intern/students/index.html>

These may be arranged for ENGL 497/597 academic credit. Contact Kevin Andrew, Coordinator, Cooperative Education and Internship Program, [coop@nmsu.edu](mailto:coop@nmsu.edu)

# DIN MAGAZINE & PUERTO DEL SOL JOURNAL



DIN Magazine is an artistic vector; a multimodal literary magazine of the digital age that allows the intersection of traditional literature with innovative composition. We seek creative artists of all types and backgrounds to contribute to our vision of modern aesthetic magnitude.

Undergraduate and graduate students at New Mexico State University proudly bring the fourth edition to you. We hope to build a community of new artists whose work is undiscovered to help them start their journeys as writers, artists, photographers, and musicians.

<http://dinmagazine.nmsu.edu>



Puerto del Sol, now in its 47th year of publication, is the journal of the English Department at New Mexico State University dedicated to providing a forum for innovative poetry, prose, drama, criticism and artwork from emerging and established writers and artists.

EDITOR-IN-CHIEF, POETRY EDITOR-Carmen Giménez Smith

PROSE EDITOR- Lily Hoang

SENIOR EDITOR- Jeanine Deibel

MANAGING EDITORS -Sessily Watt , Rob Mills

ASSOCIATE EDITORS -Emily Haymans , Paul French, Jackie Wang

PUERTO DEL SOL

Offices in Clara Belle Williams Hall Rooms 206 & 208

(575) 646-1601

(575) 646-2343



# E.G.S.O. & W.I.T.S

## ENGLISH GRADUATE STUDENT ORGANIZATION

The English Graduate Student Organization supports the English graduate student body at NMSU. We hope to encourage a sense of community among graduate students in the department while facilitating academic service and professional development. The English Graduate Student Organization:

- focuses on providing information and assistance regarding national and international conference attendance (reimbursements, requirements, processes, etc.), and creating and nurturing a sense of academic, social, and departmental community.

- meets 3 times in the Fall (September, October, November)

- requires a minimum of 6 community service hours (per and throughout, each semester; on and/or off campus; fulfills an ASNMSU Senate requirement for reimbursements)

- requires dues of \$15 per academic year (includes Fall & Spring)

- pays dissertation/thesis binding fees for graduating members

- hosts and participates in fun and productive departmental and organizational events

- keeps you informed about upcoming conferences, symposiums, events, etc.

- helps get you on your way to conferences

- knows NMSU inside and out- we can help you with everything.

## WRITERS IN THE SCHOOLS (WITS)

A Creative Writing Enrichment Program for the Las Cruces Public Schools through La Sociedad and the Creative Writing Program at New Mexico State University.

Through this program La Sociedad and the Creative Writing Program at NMSU are funded to send MFA students in Fiction and Poetry into local school classrooms for ten hours a semester to provide an enrichment program. The goal of the program is to encourage both an appreciation and application of creative writing that gives students the opportunity to discuss, interpret and express themselves through poetry and fiction writing exercises. While lessons are geared towards aspects of creative writing, MFA students may be able to develop lessons that incorporate the themes already present in the class and will be willing to work with teachers to adapt lessons which fit the needs of the class. This is an incredible program which provides valuable experiences both for the students and the writers.

This project is made possible in part by New Mexico Arts, a division of the Department of Cultural Affairs, and the National Endowment for the Arts.

<http://english.nmsu.edu/resources/WITS/WITS1.html>

# LA SOCIEDAD PARA LAS ARTES READING SERIES

For over 25 years, La Sociedad para las Artes has acted as the main outreach organization for the English department. Every year, the organization hosts free evening readings of national caliber, of readers who also offer manuscript consultation to graduate students and craft talks to high school students, undergraduates, graduate students and community members. Since 1996, we have offered a Writers-in-the-Schools (WITS) program, a creative writing arts program supporting our impoverished school system, which has one of the lowest literacy scores in the country. Finally, our annual hunger benefit, part of a nation-wide movement where writers coordinate reading events to raise money to fight hunger, is in its 12th year, having raised at least \$45,000 for Casa de Peregrinos, a local food bank. La Sociedad's priorities are to interface with the school system and the community, helping to tear down boundaries between "town" and "gown." As part of a major research university in one of the poorest counties in the country, La Sociedad seeks out opportunities to involve the English department locally, in order to increase public access to our university, making positive connections between all involved. These connections, benefiting the community as they do, also improve our university, since social responsiveness makes NMSU a more flexible, active organization, qualities that generate vital kinds of research.

The cornerstone of La Sociedad's activities, the Distinguished Visiting Writer Series began almost 30 years ago by now retired faculty members, Joe Somoza and Keith Wilson. Since then, with a very modest budget, La Sociedad has provided NMSU, Las Cruces and El Paso (since no series exists there) with a steady stream of the major contemporary regional, national and international writers of our day. For example, in the past ten years La Sociedad has brought Pulitzer Prize winner Richard Russo, National Book Award, National Book Critics Circle Award winner Andrea Barrett, Poet Laureate Robert Pinsky, three MacArthur "Genius Grant" Award winners-Ed Hirsh, Barrett, and David Foster Wallace-and Nobel Prize short-listed Chinese dissident poet Bei Dao. Other writers have received literature's highest honors, serving as models and inspiration for our local audience: Tim O'Brien, Ana Castillo, Yevgeny Yevtushenko, Denise Chavez, Larry Brown, Zhang Ur, Dagoberto Gilb, etc. Our readings are popular and many writers comment on the numbers we attract to their readings. Poetry readings usually have at least 100 people in attendance and fiction readings have up to 400 and sometimes more. The audience comprises a mix of students, professors and community members in equal parts and the readings are always free.

The effects of such a series are numerous. Students and non-students both learn that literature is a living thing, an active process that can be a part of a person's life. The Distinguished Visiting Writers give lectures concerning the craft and process of writing, either in the public schools or on campus, and all are welcome. The topics range from the translation of Chinese poetry, the intricacies of dialogue in short stories, to the importance of landscape to literature today. During these lectures, people read work, think about the writing process and interact informally with the writers, asking questions long after the talk is over. The series remains responsive to the interests and needs of NMSU and the community in its scheduling, collaborating with Chicano Programs, the Languages and Linguistics Department, the Asian Studies program, Alma De Arte Charter School, the Border Book Festival and locally owned presses such as Zephyr Press and Lannan Award-winning Cinco Puntos Press.

# BORDERLANDS WRITING PROJECT

The Borderlands Writing Project (BWP), formerly the New Mexico State Writing Project, is an affiliate site of the National Writing Project. The BWP serves educators in Las Cruces and El Paso, as well as across the southwestern borderlands of New Mexico. We provide teacher's opportunities to explore their own writing, investigate how they teach and assess writing, and reflect on how their students learn to write and how writing helps learning in all areas. In addition, the writing project support educators in diverse, supportive, professional communities where other dedicated teachers share their triumphs and struggles. The BWP organizes a number of events to sustain and rejuvenate participants:

- Annual Invitation Summer Institute (ISI). The ISI is a four-week, intensive workshop where participants engage in inquiry and discuss theoretical and practical approaches to teaching writing and using writing to improve learning in all subjects. The ISI is the first step to involvement in the BWP and participants receive a stipend, which may be applied to tuition costs for six graduate credits.
- Innovative Literacy, K-13: Saturday Seminar. Borderlands Writing Project, in cooperation with Dona Ana Community College and New Mexico State University proudly presents a professional development opportunity for teachers of all subjects, grades K-13.
- Annual Retreats. The BWP hosts various retreats to renew educators' dedication to teaching and their own writing.
- Participation in local and national conferences. Some participants of the 2009 Annual Summer Institute recently attended the New Mexico Council of Teacher of English Conference in Carlsbad, New Mexico, as well as the National Council of Teachers in English Conference in Philadelphia.
- Teacher Inquiry Communities. The BWP supports ongoing professional development for teachers through Inquiry Communities, providing stipends, tuition credit, and other support for participants and community leaders.
- In-Service Professional Development. The BWP offers a number of opportunities for teachers to participate in workshops on topics relevant to classroom teaching. Participation in these programs can be incorporated into an individual professional development plan.

The mission of the BWP is to create professional learning communities to support teachers at every level as they work to improve literacy and learning through writing. Following the NWP model, we provide high quality professional development opportunities to help teachers continuously improve their practice through inquiry, supportive learning communities, and personal reflection. The BWP envisions a future where every person is equipped with the writing, learning and communication, and critical thinking skills needed to participate actively and productively in our communities as well as in our digital, interconnected world.

<http://english.nmsu.edu/resources/borderlands/index.html>

# FACULTY LECTURE SERIES

The Faculty Lecture Series was started in Spring 2013 by E.U.S.O., The English Undergraduate Student Organization. One of the most wonderful aspects of our NMSU English Department is the large body of creative and academic work that our faculty produces. The professors in our department work incredibly hard beyond the classroom to pursue their own areas of interest and research and contribute outstanding works to their respective fields. Despite this, there has been no consistent forum available for them to present their work on campus to students and fellow faculty. The lecture series was created as a means of displaying completed works and to provide a test audience and forum for discussion of new and in progress works.

In the Spring 2013 semester we had six professors present on current, completed and newly realized works. The lectures included:

Dr. Harriet Kramer Linkin

*The Literary Archeologist and Rare Manuscripts: Archival Discoveries and How They Change Literary History*

Dr. Jennifer Almjeld

*Mediating Gender: Online Spaces, Practices, Repeat/Resist*

Dr. Tracey Miller-Tomlinson

*The English History Play and the Rise of the Nation*

Dr. Tyson Stolte

*Minds Reflected on Paper and the Art of Chemistry: Examining Victorian Literature and Science*

Dr. Brian Rourke

*“No Sexuality Please, We’re Citizens: Pussy Riot’s Profanation of Secular and Sacred Space.”*

Dr. Ryan Cull

*Whitman, Poetry, Democracy*

This is an ongoing lecture series and will have new topics presented each semester. For more information you can keep an eye on the E.U.S.O. bulletin board in the English Department, visit the E.U.S.O. website at, or contact E.U.S.O through the email address below.

<http://nmsueuso.weebly.com>

[nmsueuso@gmail.com](mailto:nmsueuso@gmail.com)

# CLARA BELLE WILLIAMS HALL

## THE BUILDING

Clara Belle Williams Hall (formerly known as the English Building), was built in 1981. It houses English Department classrooms and offices as well as the Writing Center.

Clara Belle Williams Hall was renamed in February 2005, in honor of Clara Belle Williams, the first black student to graduate from the university.



## THE EPONYM

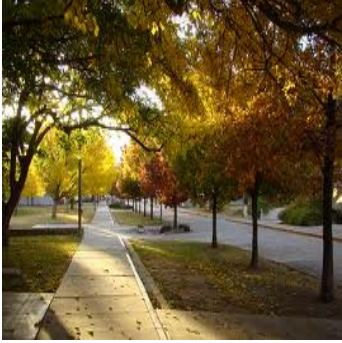
Clara Belle Williams dedicated her life to education as a teacher, life-long student and devoted mother.

She went on to receive many honors during her lifetime and was an inspiration as she succeeded despite significant obstacles of discrimination placed before her while pursuing her higher education.

In 1961, New Mexico State University named Williams Street on the main campus in her honor. She received an Honorary Doctorate of Law degree from NMSU in 1980.

Clara Belle Williams Day was celebrated on Sunday, February 13, 2005 at NMSU. Included in the festivities was the renaming of the NMSU English Building as Clara Belle Williams Hall.





## SECTION 2

### PROGRAM REQUIREMENTS

Graduate students in English can choose highly individualized paths of study. The varied coursework in literature, creative writing, rhetoric, and professional communication allows students to pursue particular interests with expert guidance. We pride ourselves on the sense of community shared by students and faculty. Professors meet regularly with students outside the classroom and work with students on the many extracurricular activities flourishing within the department.

#### Programs offered:

- Masters of Arts in Literature
- Master of Arts in Rhetoric and Professional Communication
- Master of Arts in English Studies for Teachers
- Master of Arts in Creative Writing
- Master of Fine Arts in Creative Writing
- Doctorate in Rhetoric and Professional Communication

# Information for All Programs

An up-to-date list of requirements for each program can be found online at <http://english.nmsu.edu/graduate/index.html>. Many program requirements are subject to advisor approval. You should consult your academic advisor as you develop your course of study and progress through it. You should also consult your advisor about how to complete the Program of Study Form, normally due after the completion of 12 credits. This and other graduate forms are online at <http://prospective.nmsu.edu/graduate/forms/index.html>. In addition to the specific degree requirements, students must also complete all Graduate School requirements to be eligible to graduate.

*Note for new Graduate Assistants:* All Graduate Assistants must take English 571. Composition Pedagogy and Practicum, during their first semester as assistants.



# Academic Advisors

## THE ROLE OF THE GRADUATE ADVISOR

As soon as a prospective graduate student is accepted into a program of study, he or she is assigned an academic advisor based on the student's specified area of interest and the availability of faculty. The advisor's name appears in each student's letter of acceptance from the English Department; the Graduate Secretary also keeps a list of assigned advisors. Students should contact their advisor as soon as possible to discuss specific program requirements (such as advisor-approved electives) and develop a feasible plan of study. At the initial meeting, students should receive an official and updated description of their program's requirements and a worksheet to complete as they move through the program. At a minimum, students should touch base with their advisors before registering for courses each semester.

## MEETING PROGRAM REQUIREMENTS AND ASKING FOR EXCEPTIONS

Advisors should make sure that students understand the requirements that must be fulfilled for their emphasis. Students who wish to depart from normal program requirements should first seek advice from their academic advisor and gain support for the change. To depart from normal requirements, students petition the Graduate Studies Committee through the Director of Graduate Studies. Advisors do not have the authority to approve special courses of study or to waive or substitute any requirements. Note that if students satisfy a requirement, no memo to the Director of Graduate Studies is needed (as when students have had two years of study of a second language in high school with a grade average of B).

## CHANGING ADVISORS

As students proceed through their course of study, they may continue to work with the initial advisor selected by the Director of Graduate Studies or they may elect to work with a new advisor whose research interests are more closely aligned with their own. Students are not obligated to continue working with the advisor initially assigned, and faculty are not obligated to direct dissertations, theses, or master essays, nor to chair examination committees for the students they advise. Customarily, the thesis director or examination committee chair assumes the role of the advisor. If or when students elect to change advisors, they need to secure the permission of the new advisor, and inform the old advisor and the Director of Graduate Studies (in writing). A copy of the memo describing the change in advisor should go into the student's file. It is important that the Director of Graduate Studies and the Graduate Secretary both know who each student's advisor is.



# Master of Arts in Literature

The MA program in English with an emphasis in requires coursework and a culminating project taking the form of either a Master's essay or a Master's thesis. Students deepen their knowledge about literature, literary history, and methods of literary criticism, while also pursuing independent research in an area of particular interest. The literature faculty's own research interests are broad, including film, late medieval religious writing, Renaissance poetry and drama, British Romanticism, Gothicism, Victorianism, modern American poetry, and American ethnic literatures, and represent a wide variety of theoretical perspectives including materialist cultural theory, feminist theories, cultural studies, and queer theory. Students choose from a correspondingly broad range of courses offered by literature faculty.

Students complete 36 credit hours of advisor-approved **coursework**, including:

- Literary Theory and Methods (3 hours)
- Literature Courses (min. 18 hours)
- English Electives (up to 9 hours)
- Culminating Project: Master Essay (3 hours) or Master's Thesis (6 hours)
- 

*Note on literature courses:* Students must meet the following distribution requirement while completing their literature coursework. Students must take at least one course in either British literature pre-1700 or American literature pre-1900 and at least one course in either British literature after 1700 or American literature after 1900. In addition to these "early" and "late" literature requirements (6 hours), students must take at least one course in British literature and at least one course in American literature. This distribution requirement can be completed in as few as 2 courses or as many as 4.

*Note on English electives:* Graduate Assistants must take English 571. Composition Pedagogy and Practicum during their first semester as assistants. This course will count within the 9 hours of English electives.

Students have two options for **culminating project**: the non-thesis Master Essay and the Master's Thesis. Students electing the non-thesis culminating project take English 598. **Master Essay** (3 hours) with a faculty member. The Master Essay requires revision of a scholarly essay of 25-30 pages, the approximate length of a journal article, and reformulation of this essay to the 7-8 pages appropriate for presentation at a conference, preferably a department colloquium. Students are encouraged to undertake the Master Essay process in the first half of their third semester of full-time graduate coursework, or soon after completing 18 hours of credit work.

In addition to the primary focus on revision, the process for this project involves research of appropriate publication venues, and a final oral defense of the project as whole.

# Master of Arts in Literature

In both length and in level of scholarship the long version of the paper should be modeled after articles published in specific scholarly journals in the field and the abbreviated version should reflect familiarity with conventions of conference presentation. The Master Essay, in addition to coursework, will form the basis of the oral exam.

Students electing the thesis option take English 599. Master's Thesis (6 hours) with a faculty member and complete a master's thesis on an appropriate topic, chosen in consultation with a thesis director and thesis committee. Typically theses will represent a substantial body of original research, usually between 60 and 75 pages (exclusive of Works Cited). Students are required to meet with their committees early in the writing stage to present and discuss a thesis proposal. This proposal hearing should be held early in the first half of a student's third semester of full time graduate work, or soon after completing 18 hours of course work.

All graduate students must pass an **oral examination** before graduating. For both non-thesis and thesis students, the examination committee consists of at least two members of the graduate English faculty and one member of the graduate faculty from outside the department. Students who wish to pursue the thesis option should form their thesis/examining committees early in their second semester of course work. Students pursuing the non-thesis option should form their committees in the semester before the one in which they plan to graduate. The oral examination will focus on coursework and the Master essay or Master's thesis.

Students in this emphasis must demonstrate proficiency in a **second language** in one of the following ways:

- Completing two semesters of a foreign language at the undergraduate level.
- Completing two years of high school foreign language study.
- Achieving a minimum score of 62 for French, 63 for German, or 66 for Spanish on the CLEP foreign language exam (College Level Examination Program).
- Successfully completing one hour of 449 in a chosen language through the Department of Languages and Linguistics.
- Completing an upper-division literature course in a chosen language with a grade of at least a B (typically, as an undergraduate student).
- Petitioning the Graduate Studies Committee.

Students who have current multilingual skills that can be verified by credentials other than the ETS score or the course described above may petition the Graduate Studies Committee to certify their second language proficiency. Normally this petition will be submitted before the end of the student's second semester in the M.A. program. The petition, a memorandum with supporting evidence, should be submitted through the student's adviser to the Graduate Studies Committee.

# Master of Arts Degree in English: Emphasis in Rhetoric and Professional Communication

The M.A. program in English with an Emphasis in Rhetoric and Professional Communication prepares students for further study at the Ph.D. level and for employment in a variety of fields including teaching, technical communication, and professional writing. Alumni work as technical communicators, editors, publication managers, web developers, and writing instructors. The emphasis allows students to take courses across the wide range of topics within rhetoric and professional communication and to choose from one of four areas of specialization: Composition, Critical/Cultural Studies, Professional and Technical Communication, or Rhetoric.

Students in the program develop individualized plans of study in consultation with an advisor. Students complete 36 credit hours of adviser-approved **coursework**, including:

- 12 credit hours in core courses
- 12 credit hours in courses in an area of specialization
- 3 credit hours in a methods course
- 6 credit hours in elective courses
- 3 credit hours in a capstone course

The core consists of designated courses in four areas:

- Composition
- Critical/Cultural Studies
- Professional and Technical Communication
- Rhetoric

To complete the core, students take 12 credits of core courses—two from their area of specialization and an additional two core courses from any of the other three core areas. Note: All Graduate Assistants must take English 571. Composition Pedagogy and Practicum during their first semester as assistants. The course counts as a core course in Composition.

# Master of Arts Degree in English: Emphasis in Rhetoric and Professional Communication

In addition to the core requirement, students take 12 credits (four additional courses) in their **area of specialization**, as determined in consultation with an advisor. Students are encouraged to take English 510: Proseminar in Rhetoric and Professional Communication, which counts for all areas of specialization, early in their time as a graduate student. Students also complete 6 credits of advisor-approved **electives**, which may include courses from related areas in English and other departments, English 597 internships, and one of the two required semesters of English 599 for students electing to complete a Thesis as part of the degree requirements (in place of a Portfolio or Master Essay).

As the **capstone** requirement for the degree, students either write a thesis, develop a portfolio, or revise an essay for publication. All students fulfill the capstone requirement through enrollment in English 585: Advanced Writing Workshop: RPC Capstone. Students writing a Master Essay or Master's Thesis may enroll in the following courses for an additional three credit hours in a semester prior to taking English 585: English 598. Master Essay, or English 599. Master's Thesis.

Students electing the **Master's Portfolio** option complete a master's portfolio, which should provide an introductory essay and representative documents to illustrate communication expertise. Guidelines for the portfolio are available from advisors.

The **Master Essay** requires revision of a scholarly essay of 25-30 pages, the approximate length of a journal article, and reformulation of this essay to the 7-8 pages appropriate for presentation at a conference, preferably a department colloquium. In addition to the primary focus on revision, the process for this project involves research of appropriate publication venues, and a final oral examination of the project as whole. The project's intent is to demonstrate that the student is able to engage in the process of and produce scholarly work at a level expected by the profession and consistent with the degree program. In both length and in level of scholarship the long version of the paper should be modeled after articles published in specific scholarly journals in the field and the abbreviated version should reflect familiarity with conventions of conference presentation. Further guidelines for the Master Essay are available from advisors.

Students electing the thesis option complete a **Master's Thesis** on an appropriate topic, chosen in consultation with a thesis director and approved by the thesis committee, which also conducts the oral examination.

All students completing degrees from the Graduate School take an oral **examination** in the semester they plan to graduate. The oral examination covers coursework as well as the capstone project. The examination committee consists of the capstone-project director/adviser and one other member of the graduate English faculty, together with one member of the graduate faculty from outside the department (who generally serves as the representative of the graduate school).

# Master of Arts in English Studies for Teachers

The M.A. program in English with an Emphasis in English Studies for Teachers is designed primarily as a professional development tool for licensed, practicing teachers in the public schools. This program provides teachers with the opportunity to enhance content area expertise in English studies and/or obtain a basis for an additional teaching endorsement. Students take courses across a wide range of topics within English Studies including composition, rhetoric, and professional communication; creative writing; film; and literary study. Students select one of these four as an area of specialization. Students may also supplement these areas with related coursework in Communication Studies, Education, Journalism, Speech, and Theatre.

Faculty for this program are drawn from the entire Department of English. The faculty in the Department of English approach research, teaching, and other professional practices from multiple perspectives. We value collaboration and synthesis. We encourage critical engagements that challenge the borders traditionally drawn between theory and practice, production and reception, and creativity and critique. We promote situated inquiry that encourages teachers to develop a broad view of English Studies and relates that understanding to teaching in the discipline.

Students will complete at least 36 hours of graduate course work, including:

- 12 credit hours in core courses
- 18 - 21 credit hours in courses in an area of specialization
- 3 - 6 credit hours meeting an advisor-approved capstone requirement (typically the Master's Portfolio)

Students electing this emphasis develop individualized plans of study in consultation with an adviser. All students are required to take at least one course in each of the following **core** areas:

- Composition, Rhetoric, and Professional Communication
- Creative Writing
- Film
- Literature

Each of these courses will feature a prominent research/writing component that will provide the student with the skills necessary to extend the knowledge and competencies developed in the core courses. The products of core course research will constitute one component of the student's Master's Portfolio.

During the completion of these core courses, students select one area as their area of **specialization**, in which they will take six to seven additional courses. These must be chosen in consultation with an adviser. Up to two appropriate courses (six credit hours) might also be taken in related departments such as Communication Studies, Education, Journalism, and Theatre.

As part of their degree program, students develop a **Master's Portfolio** and defend that portfolio in an oral exam. This portfolio may provide material for the public schools' Professional Development Dossier. The Master's Portfolio should include representative documents to illustrate 1) research in the four areas of the core coursework; and 2) teaching expertise. It should begin with an introductory essay. Guidelines for the portfolio are available on the NMSU English Department website or from advisers.

All graduate students must pass an **oral examination** before graduating. For students in this MA emphasis, the exam covers course work as well as the portfolio. The oral examination committee should be formed by students in the semester before graduation and consists of two members of the English graduate faculty and one member of the graduate faculty outside the department. The committee administers and evaluates the oral examination.

# Master of Arts in Creative Writing

The MA in English with an emphasis in Creative Writing provides students the opportunity to grow as artists within a community of writers. Students electing this emphasis choose a major genre: poetry or fiction. Among other goals, the program helps students identify strengths and weaknesses of their writing, respond to criticism and critique, experiment with different writing styles and forms, read literature as a writer and scholar, and develop a polished manuscript of their writing.

Students must complete at least 36 hours of graduate-level course work, including:

- 12 credit hours of workshop courses in the major genre (poetry, fiction).
- 3 credit hours of workshop in a second genre
- 3 credit hours of form and technique courses in the major genre
- 9 credit hours of graduate literature courses in the Department of English.
- 3 hours of English 585: Advanced Writing Workshop: RPC Capstone
- 6 hours of elective courses

Students also submit a **Creative Writing Portfolio** and pass an oral examination. Students entering the program prior to the fall of 2013 must also demonstrate competency in a foreign language, as described on the program website.

The **Creative Writing Portfolio** is a collection of your essays, stories, poetry, and other projects from you work in the program. Together with the oral exam, the portfolio is meant to demonstrate that you have strong writing skills. A portfolio also provides writing samples for use in applying for jobs or for M.F.A or Ph.D. programs. Generally, a portfolio should contain 5-8 separate writing samples and total 25-50 pages of material. It might include several distinct genres of written communication: creative work, a seminar paper, a book review, a brochure, a newspaper or newsletter article, a book design, or other documents. It might excerpt longer works to demonstrate familiarity with a certain kind of writing. It might point to online publications: a website or hypertext, for example. Students are required to take a course in portfolio design and presentation. The portfolio will be discussed and evaluated during the student's oral examination.

All graduate students must pass an **oral examination** before graduating. For students in this MA emphasis, the exam covers course work as well as the portfolio. The oral examination committee should be formed by students in the semester before graduation and consists of two members of the English graduate faculty and one member of the graduate faculty outside the department. The committee administers and evaluates the oral examination.

# Master of Fine Arts in Creative Writing

The mission of the MFA program is to emphasize the creation and critical analysis of literature, so that our students can be part of the national conversation about writing, graduating with a publishable manuscript. By providing our students with a set of skills, we prepare them to contribute to their communities as writers, publishing professionals and teachers.

Students entering the MFA program choose a major genre: poetry or fiction. Students must complete fifty-four hours of graduate-level course work, submit a creative writing thesis, give a public reading from the thesis, and pass an oral examination. Beginning in the Fall 2013, demonstration of competency in a second language is no longer required.

The required 54 credits of coursework include:

- 12 hours of workshop courses in the major genre (poetry or fiction)
- 3 hours of workshop in a second genre
- 6 hours of form and technique courses in the major genre
- 12 hours of literature courses in the Department of English
- 6 hours of English 599, required thesis work
- 6-12 hours of Master Workshop in the major genre. The Master Workshop, which will be offered once a year to MFA students, must be taken in the fifth semester of the program. Faculty and students examine the full-length book projects of each student in the Master Workshop.
- 3-12 hours of elective courses

*Note:* All graduate assistants must take 3 hours of English 571, Composition Pedagogy and Practicum, during their first semester as assistants.

Each MFA student submits a **creative writing thesis** (a collection of poems or stories, a novel) to the examining committee. The thesis will include an introductory essay in which the writer discusses her/his evolution as an artist and the evolution of the work. All MFA students must give a **public reading** on campus from the thesis.

All graduate students must pass an **oral examination** before graduating. For students in the MFA, the exam is based on the thesis and coursework. The examination committee consists of the thesis director, one other member of the graduate English faculty, and one member of the graduate faculty from outside the department.

# Doctorate in Rhetoric & Professional Communication

The PhD program in Rhetoric and Professional Communication admitted its first class in 1991. Since that time, we have graduated nearly 50 doctoral students who have completed dissertation research on a wide range of subjects in writing studies. The Ph.D. program in offers courses in rhetoric, composition studies, professional communication, and critical/cultural studies. Drawing on a range of research methods and pedagogical approaches, we support students from diverse backgrounds pursuing interests in industry, government, and education, including universities, community colleges, and public schools.

The faculty in RPC program approach research, teaching, and other professional practices from multiple perspectives. We value collaboration and synthesis. We encourage critical engagements that challenge the borders traditionally drawn between theory and practice, production and reception, and creativity and critique. We promote situated inquiry that negotiates cultural, technological, disciplinary, and textual constraints in order to imagine and realize new possibilities.

Students pursuing a Ph.D. are required to complete a total of 54 semester credit hours of graduate coursework, a qualifying portfolio, comprehensive examination, internship and dissertation (post-2006 requirements).

Students in the doctoral program develop individualized plans of study in consultation with advisors. Students complete at least 54 hours of advisor-approved graduate coursework, including:

- 3 credit hours of English 610: Doctoral Proseminar in Rhetoric and Professional Communication (taken in the first semester)
- 6 credit hours in research methods (4 options)
- 12 credit hours in core courses
- 15 to 18 credit hours in courses in an area of specialization
- 18 credit hours of dissertation research

Students must successfully complete at least one designated course in each of four core areas:

- Composition
- Critical/Cultural Studies
- Professional and Technical Communication
- Rhetoric



# Doctorate in Rhetoric & Professional Communication

*Note:* All Graduate Assistants must take English 571. Composition Pedagogy and Practicum during their first semester as assistants. The course counts as a core course in Composition.

In addition to the core requirement, students must successfully complete 15-18 credit hours in an **area of specialization**. Students define their specialized area, a coherent set of related courses drawn from both inside and outside the Department of English, in consultation with their doctoral committee. Possible specializations include Border Rhetorics and Cultures; Writing Program Administration/Writing Center Administration; Assessment; Pedagogy; Literacy Studies; Identity and Political and Social Rhetoric; Multimedia Rhetoric and Design; Intercultural Rhetorics; Writing Across the Curriculum; Workplace Communication; and the Rhetoric of Science.

## TRANSFER COURSES

Students may apply 18 hours of master's-level work to the 54-hour coursework requirement with departmental approval. In consultation with an advisor and the Doctoral Committee, students petition for transfer credits when they are filing the Program of Study form with the Graduate School.

## QUALIFYING PORTFOLIO

During the second semester of coursework, students submit a portfolio to the RPC faculty for purposes of review and evaluation. The qualifying portfolio allows students to develop a plan for their academic careers and to demonstrate that they have the requisite reading, writing, and critical skills to successfully pursue the Ph.D. Students will discuss and begin to prepare the Qualifying Portfolio in English 610. The Qualifying Portfolio consists of a file compiled during the first six months of doctoral study and submitted in the early spring. The Rhetoric and Professional Communication faculty assess the portfolio in the form of a first-year review. Students then meet with their advisors to discuss the portfolio and first-year review letter.

## COMPREHENSIVE EXAM

The comprehensive examination is normally taken within the academic year following completion of doctoral coursework. The comprehensive examination tests students' knowledge in the four core coursework areas and in a specialized area. The examination covers coursework and related reading in all areas. In addition, the examination provides the student an opportunity to propose a plan for dissertation research. The examination comprises:

- Part 1: Written examination on core coursework.
- Part 2: Written examination on area of specialization.
- Part 3: Oral exam on parts 1 and 2.

# Doctorate in Rhetoric & Professional Communication

The doctoral committee prepares and administers the comprehensive examination. Students unsuccessful in part or all of the comprehensive examination will be expected to retake the necessary part(s) by the end of the following semester. NOTE: Students preparing for the comprehensive examination may enroll in English 600 (Doctoral Research). English 600 is not required as part of the program, but students holding Graduate Assistantships can use English 600 hours to maintain full-time status while preparing for the exam. More extensive guidelines for the Comprehensive Examination can be obtained from your adviser.

## INTERNSHIP

Students will earn a minimum of 6 credits (English 597) for an internship. Students develop an internship plan in consultation with their advisors. The internship should complement the program of study and career objectives. Students with professional experience equivalent to an internship may petition the RPC faculty for a waiver of the internship requirement. If the waiver request is approved, students will complete six additional hours of coursework.

## THE DISSERTATION

The dissertation process includes five components:

- Doctoral Committee
- Dissertation proposal and proposal hearing
- 18 hours of dissertation credit hours
- Dissertation
- Dissertation defense (examination)

Early in the second year of the program (after passing the qualifying portfolio), students should choose an advisor and begin exploring possible dissertation topics. Students constitute a Doctoral Committee of faculty members inside and outside the department of English. This committee is normally composed of three members of the graduate faculty from the Department of English and one member of the graduate faculty from another department. Each committee must include at least four Graduate Faculty members.

# Doctorate in Rhetoric & Professional Communication



The Committee's responsibilities include approving the course of study, administering and evaluating the comprehensive examination, and serving as the committee for the dissertation and its defense. After passing the comprehensive examination, the students begin full-time work on the dissertation. Early in the dissertation process students develop a formal dissertation proposal comprising a definition of the problem to be explored, a literature review, a methodological or theoretical section, and a working bibliography. With the chair's approval, the proposal is submitted to all members of the doctoral committee for their consent. During this period, students enroll in English 700 (Doctoral Dissertation); a minimum of 18 credits of English 700 is required for the student to graduate. Students who achieve ABD (all but dissertation) status must register for a minimum of 3 credits of 700 each semester until they complete the dissertation and pass the final oral examination; the **dissertation** must be completed and approved within 5 years after the comprehensive examination. Additional guidelines for planning and completing the dissertation can be obtained from your adviser.

After the dissertation is completed, students defend the dissertation in a final oral **examination**.

# Program Outcomes for Graduate Students



*Note:* Each year the faculty assess graduating students on a series of desired outcomes. We include this information here to give you sense of some of the skills you will acquire in your program.

## EXPECTATIONS FOR CREATIVE WRITING PROGRAMS

Faculty expect that upon completion of his or her program a student should be able to demonstrate the ability to engage with and contribute to relevant scholarly/creative conversations. The student should show significant growth as a writer as evidenced in the student's thesis manuscript. Specific problems from a student's early work should be addressed in ways that show the ability and willingness to revise.

The student should show growth as a knowledgeable reader in the field as evidenced in the ability to discuss his or her work and respond to questions. Growth should be shown from a candidate's early ability to discuss literature as a writer, and to discuss aspects of craft. A candidate should also show growth from his or her early presence in the classroom, in the ability to talk about the work of others, and in the ability to talk about his or her own work.

## EXPECTATIONS FOR MA PROGRAM IN LITERATURE

Faculty expect that upon completion of the program the student should show the ability to read and interpret primary texts in a critical manner and use critical, literary, and/or rhetorical theories. Students should demonstrate knowledge of relevant literary movements, periods, authors, and texts. Each candidate should be able to locate, evaluate, and integrate scholarly research materials, develop and articulate written arguments using the conventions of his or her field. The candidate should be able to clearly speak about his or her work and demonstrate an ability to engage with and contribute to relevant scholarly/creative conversations, as appropriate to the final project.

# Faculty Expectations for Graduate Students

## EXPECTATIONS FOR MA IN RHETORIC AND PROFESSIONAL COMMUNICATION & MA IN ENGLISH STUDIES FOR TEACHERS

Faculty expect that upon completion of his or her program the student should be able to situate work in the ongoing scholarly conversations of the discipline and show a familiarity with current scholarly thinking and professional literature. The student should demonstrate the ability to construct and convey academic arguments effectively and convey complex information to both non-technical and disciplinary significance, and frame additional research that is to be completed. The student should be able to draw relevant conclusions, speculate on disciplinary significance, and frame additional research that is to be completed. The student should demonstrate the facility to write in all areas, from macro- and micro-organization of arguments through paragraph-and sentence-level concerns to the conventions of standard academic English. Along with the previous expectations, a student should be able to present work visually with attention to principle of effective design and usability, as well as be able to produce work that engages with and contributes to relevant scholarly/creative conversations, as appropriate to the final project.

## EXPECTATIONS FOR PHD IN RHETORIC AND PROFESSIONAL COMMUNICATION

Faculty expect that upon completion of his or her program the student should be able to demonstrate the ability to define a significant research question situated in the ongoing scholarly conversations of the discipline and show a familiarity with current scholarly thinking and professional literature related to the research question. The student should have the ability to develop and appropriate methodology to investigate the research question or scholarly issue and be able to frame, refine, and investigate a hypothesis, scholarly claim or proposition. The candidate should have the ability to draw relevant conclusions, speculate on disciplinary significance, and frame additional research to be completed related to the research question, and show facility in writing in all areas, from macro-and micro-organization of arguments through paragraph-and sentence-level concerns to the conventions of standard academic English. Along with the previous expectations, a student should be able to present work visually with attention to principle of effective design and usability, as well as be able to produce work that engages with and contributes to relevant scholarly/creative conversations, as appropriate to the final project.



# SECTION 3

## FOR ALL GRADUATE STUDENTS

This section contains some very basic information that all graduate students should be aware of.

# AS A GRADUATE STUDENT

## ORIENTATIONS

Each year our Director of Graduate Studies holds a 1-2 hour English Graduate Coursework Orientation for all Graduate students. Separate from our departmental requirements, you will be required to attend an orientation through the Graduate School.

## MAILBOXES

All Graduate Students are given mailboxes. These mailboxes can be found in the copy room of the English Department Office. If you have any correspondence whether internal or external correspondence, it will be put in your mailbox.

## CONFERENCE FUNDING

Some conference funding might be available to you through ASNMSU and the Graduate Student Council. You can contact their offices for more information.

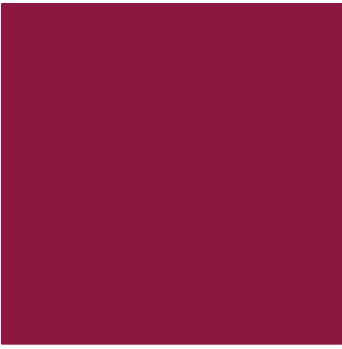
## NMSU ONLINE

New Mexico State University utilizes a number of online systems. The main two are MyNMSU, and Canvas. Through myNMSU, students, faculty, and staff can access registration, grades, Banner Self Service email, time and leave reporting, online learning, phonebook, and much more. Canvas is a learning management tool that professors and students use to turn in online assignments, manage grades, hold online discussions, evaluate courses, etc.

Help with the MyNMSU system can be obtained through the site itself, my.nmsu.edu, or through the ICT Help Desk. Training workshops for canvas can be found at <http://learning.nmsu.edu/canvas/canvas-workshops/>

## ACADEMIC STANDARDS AND POLICIES

Be aware that NMSU maintains certain policies and procedures of which students should be aware. These Policies can be found in the NMSU policy manual at: <http://nmsu.edu/manual/current-nmsu-policies.html>



# SECTION 4

## GRADUATE ASSISTANTSHIPS

Your position as a teaching or research assistant will present opportunities for growth and development as well as numerous challenges. This section will provide you with the pertinent information related to your responsibilities, as well as resources for you as an instructor.



# GA ORIENTATIONS



First, please know that we are delighted you are joining us as both a graduate student and an instructor. As you know, there is a competitive process for both categories.

Your first responsibility as a Graduate Student and a Graduate Assistant will be to take part in a week-long orientation in the English Department before the school year begins. The week-long orientation is an intensive teaching practicum designed to introduce you to the philosophy and pedagogy that guides our Writing Programs in general and the first course you will teach (ENGL 111G) in particular. For most of you, this orientation will be followed by a graduate seminar (ENGL 571: Rhetoric and Writing Pedagogy) in the fall semester that carries three graduate credit hours.

Separate from our departmental requirements, you will be required to attend an orientation through the Graduate School. Each year our Director of Graduate Studies holds a 1-2 hour English Graduate Coursework Orientation for all Graduate students.



# Types of Assistantships & General Information




## TEACHING ASSISTANT

A graduate teaching assistant is a graduate student appointed part-time by the assistant's department. The graduate teaching assistant's primary responsibility is in an instructional capacity. Graduate teaching assistants may lecture, lead discussion groups, serve as an assistant to laboratory classes, tutor students, proctor examinations, grade tests and papers, evaluate textbooks for adoption, and provide general assistance in the instructional process under the direct supervision of a faculty member. Graduate students with relevant prior teaching experience may be allowed to be the primary instructor.

## RESEARCH ASSISTANT

A graduate research assistant is a student appointed part time by the assistant's department. The graduate research assistant's primary responsibilities are research related. Graduate research assistants may assist faculty members in research and creative activities, perform administrative or editorial duties directly connected to research and creative activities, develop and evaluate instructional material and/or curricula, or assume responsibilities for a designated research area under the direct supervision of a faculty member.

*\*Note:* A full-time graduate assistant may be assigned a maximum total workload of 20 hours per week during the academic year. Graduate assistants, fellow and trainees may accept supplemental employment with approval of the department head and the Dean or Associate Dean of the Graduate School. Such supplemental employment is limited to 5 hours per week. International Students are not allowed to work more than 20 hours per week.



All graduate assistants follow general policies and procedures, regardless of their appointment. A Graduate Assistant (which consists of Teaching Assistants, and Research Assistants) is first and foremost a graduate student.

## GENERAL REQUIREMENTS

All Graduate Assistants must enroll for at least nine credit hours per semester. An assistantship requires that you work twenty hours per week, typically teaching one course and performing additional duties of four to six hours per week, such as working in the Writing Center. For the first year, Graduate Assistants will pay tuition automatically at the in-state rate. After your first year, regardless of your assistantship status, it will be your responsibility to establish New Mexico residency for tuition purposes.

## FULL-TIME EQUIVALENT (FTE) EXPLANATION

Full-time assistantships (0.50 FTE) require students to perform assistantship assignments for 20 hours per week during the period of the assignment. Half-time assistantships (0.25 FTE) require students to work 10 hours per week during the period of the assignment.

# General Information

## ELIGIBILITY

Graduate Assistantships are awarded each spring semester during the regular spring admissions process. Assistantships are typically awarded to incoming students. The process for applying for a GA is particularly competitive. Continuing graduate students are invited to apply for a graduate assistantship by the spring application deadline. However, if you are not awarded an assistantship in the English Department please note that many continuing students find fulfilling GA's or adjunct training in other departments or at local community colleges.

## PAYMENT

Graduate Assistants are paid on a bi-weekly basis. The pay dates are the 15<sup>th</sup> and last day of each month. If the pay date falls on a weekend or holiday, pay will be given on the preceding day. Graduate Assistants can pick up their checks in the English Department Office, Room 132. You also have the option of setting up direct deposit through your myNMSU account. For any questions regarding your checks you may contact:

Marilyn Crawford (575) 646-1369

Human Resources (575) 646-8000

## CONFERENCE FUNDING

Funding up to \$200 for Conferences is available to Graduate Assistants through the English Department. To receive this funding you must fill out a Travel Request Form in the Department office. This form along with documentation of the conference that you will be attending must be turned in prior to leaving for the conference. After it is approved by the Department Head you will be able to receive your funding.

*Note:* Additional funding may be available to all students through ASNMSU & The Graduate Student Council. For more information, you can visit their websites or contact their offices.

## ADDITIONAL INFORMATION

Additional information on maintenance of Academic & Employment Standing, policies and procedures, or general information as a graduate student, you can refer to the following:

- Graduate Assistant Handbook  
<http://gradschool.nmsu.edu/ga/Graduate%20Assistant%20Handbook%202012.pdf>
- Graduate School Website <http://gradschool.nmsu.edu>

*Note:* The Graduate School Website is particularly helpful as it contains guidelines and forms you will need. It also contains video workshops, information about deadlines, thesis and dissertation guidelines, graduate orientations and much more.

# RESOURCES

## LIBRARY

As an instructor of undergraduate students, you hold a responsibility for introducing them to library resources. The Zuhl Library Reference Desk, (575) 646- 5792 is a good starting point.

- *Electronic Journals.* A number of electronic journals are available through the NMSU library. These can be found at <http://lib.nmsu.edu> by selecting the Electronic Journals link.
- *Workshops.* The Library offers a variety of workshops throughout the year. For a complete listing of workshops, dates and times visit: <http://lib.nmsu.edu/Instruction/workshops>.

## TEACHING ACADEMY

The Teaching Academy provides a variety of workshops on teaching. The workshops are available to both graduate students and faculty. The Teaching Academy can be reached at (575) 646-2204.

## MATH SUCCESS CENTER

Provides tutoring for students enrolled in select undergraduate courses.

- <http://www.math.nmsu.edu/msc/>
- Phone: (575) 646-2204
- Location: Walden Hall, Rm. 101 & 102

## WRITING CENTER

Provides essay critiques, one-on-one grammar instruction, feedback and assistance on writing assignments.

- [http://www.nmsu.edu/~english/resources/writing\\_center.html](http://www.nmsu.edu/~english/resources/writing_center.html)
- Phone: (575) 646-5297
- Location: English Building, Rm. 102

## COUNSELING & STUDENT DEVELOPMENT CENTER

- <http://www.nmsu.edu/~counsel/counseling.html>
- Phone: (575) 646-2731
- Location: Garcia Annex, Rm. 100



# SECTION 5

## CAMPUS RESOURCES

In upholding the NMSU motto of **Live, Learn and Thrive.**<sup>™</sup> the university provides a vast amount of programs and services to aid its students. This section will give you a basic overview of the main resources available to you on campus and where to go to get them.

# CAMPUS RESOURCES



## CORBETT CENTER STUDENT UNION

(575) 646-4411/ <http://ccsu.nmsu.edu/index.htm>

Welcome to the Living Room of Campus. Corbett Center Student Union is the place to dine, study, relax with friends, do your banking, exercise, check your snail mail and e-mail, and utilize your favorite portable devices via the Aggie Wireless Zone. Corbett Center Student Union houses:

- Campus Activities
- Graduate School
- ASNMSU
- Greeks
- Student Accessibility Services
- Dining Services
- ICT Computer Labs
- Fitness Center
- Information Desk
- Post Office
- Dean of Students
- The Roundup
- ATM's
- Multiple Dining Facilities
- Study Areas
- Snack & Beverage Machines
- KRUX 91.5 FM



# CAMPUS RESOURCES

## Campus Dining

(575) 646-4212/[www.dining.nmsu.edu](http://www.dining.nmsu.edu)

Auxiliary Services is dedicated to providing quality food choices at NMSU for students, faculty, and staff who may not always have the time or ability to leave campus for breakfast, lunch, or dinner. Our options not only include Southwest favorites and international cuisines, but we also strive to mix locally-owned restaurants with the best national brands to make students feel comfortable no matter where they may have traveled from. In addition to our many fine restaurants and food vendors, NMSU also provides three convenience stores (Corbett Corner adjacent to Corbett Center Student Union, Aggie Express at Vista Del Monte, and The Marketplace inside the Barnes & Noble at NMSU Bookstore & Café) and several Coca-Cola and Mesilla Valley Snacks vending machines for those needing a quick pick-me-up between classes.

### Auxiliary Services Building

Barnes & Noble Café (575) 646-4431  
 Panda Express (Gourmet Chinese) (575) 646-5917

### Corbett Center Student Union

AFC Sushi (575) 646-3127  
 Chick-fil-A Express (Chicken, Fries, & Salad) (575) 646-3127  
 Corbett Corner (Convenience Store) (575) 646-1793  
 Einstein Bros Bagels (Bagels, Sandwiches, Coffee) (575) 646-3127  
 Gila Grill (Sandwiches, Pasta) (575) 646-3127  
 Simply to Go (Sandwiches, Salads, Parfait) (575) 646-3127  
 Taco Bell (Mexican Food) (575) 646-3127  
 Taos Restaurant (Buffet) (575) 646-4566

### Frenger Food Court

Chihuahuas (Mexican Cuisine) (575) 373-7165  
 Dick's Café (Burgers & Hotdog) (575) 650-6980  
 Dynasty Express (Chinese Cuisine) (575) 646-3962  
 Mix Express (Teriyaki, Wraps & Rolls) N/A  
 TCBY Treats/Coffee Haus (Sandwiches & Yogurt) (575) 646-4001

### Gerald Thomas Hall

Blake's Lotaburger (Burgers, Hotdogs, & Breakfast) (575) 646-1316  
 Simply to Go (Sandwiches, Salads, & Parfaits) (575) 646-1316

### Health & Social Services

Einstein Bros Bagels (Bagels, Sandwiches, & Coffee) (575) 646-4262  
 Grill 155 (Burgers, Sandwiches, & Fries) (575) 646-4262

### James B. Delamater Activity Center

Simply to Go (Sandwiches, Salads, & Parfaits) (575) 646-7437

### O'Donnell Hall

Subway (Sandwiches, Soups, Salads) (575) 646-5051

### Vista Del Monte

Aggie Xpress (Convenience Store) (575) 646-7788



# CAMPUS RESOURCES



## CAMPUS HOUSING

(575) 646-3202/ [www.nmsu.edu/-housing](http://www.nmsu.edu/-housing)

Residence Halls, Apartments, & Family Housing are available on campus. One of the most beneficial things you can do for yourself while in college is to live on campus. Studies show time and time again, that students who live on campus are making a choice that positively impacts their lives, enriches their day to day interactions, and makes their educational experience more fulfilling.



## ID SERVICES

(575) 646-4835/ [www.nmsu.edu/-idsvs](http://www.nmsu.edu/-idsvs)

All regularly enrolled students, full time Faculty, and Staff are required to have an Aggie ID Card. Students must present a valid ID card to University units and/or personnel to verify eligibility and access campus facilities, services, and privileges. Your ID card also works for Aggie cash accounts, for Meal Plans, as a library card, and as the Garcia Hall resident's access card.



## PARKING SERVICES

(575) 646-1839/ [www.nmsuparking.com](http://www.nmsuparking.com)

A variety of parking permits are available for those who wish to park in designated "pay" parking lots. There are also free lots available for parking on the edges of campus and the Aggie Transit buses run routes from these lots to multiple spots on campus. Parking rules are enforced Monday-Friday from 7:30 am to 4:30 pm. More information on permits and maps of parking lots can be found on the parking department website.



## CAREER SERVICES

(575) 646-1631/ <http://careerservices.nmsu.edu>

We offer a wide array of services to aid in the job search and career planning process. We help with part time job placement. For graduating students and alumni, we can help with writing resumes and cover letters to learning the proper way to interview and how to follow up with an employer. Our services are available for one-on-one appointments or through group activities.



# CAMPUS RESOURCES



## AGGIE TRANSIT

[www.asnmsu.nmsu.edu/aggie-transportation/aggie-transit](http://www.asnmsu.nmsu.edu/aggie-transportation/aggie-transit)

Aggie Transit is a bus service provided by ASNMSU. It is free with an Aggie ID and includes three different routes through campus. Route maps, times, and dates of service can be found on the ASNMSU website.



## CRIMSON CAB

(575) 524-8294/ [www.asnmsu.nmsu.edu/aggie-transportation/crimson-cab](http://www.asnmsu.nmsu.edu/aggie-transportation/crimson-cab)

Crimson Cab is a service offered at NMSU to ensure the safety of our students by offering a safe ride. With your NMSU ID, you can call Crimson Cab to take you home anywhere in the Las Cruces City Limits. (Commercial locations are exempt). Crimson Coach is a bus that is available for larger parties of people that a cab cannot accommodate.

Hours of Operation: Everyday 9 PM-5 AM



## PETE'S PICKUP

(575) 646-1111

Whether you've been studying late at the library, had a late extracurricular meeting, or if you're out late on campus for any other reason, you can always call Pete's Pickup for a safe escort to your car or dorm. Just call our number and within minutes a driver will be there to safely pick you up.

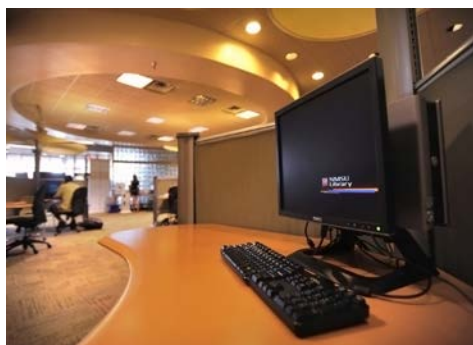
Hours of Operation: Sunday-Thursday, 6:30 PM-12:30 AM

# CAMPUS RESOURCES



## COMPUTER LABS

Student Labs are equipped with computers, printers, and staffed by a trained lab assistant. There are several computer labs and public workstations located throughout campus. Student Technology prides itself in providing services that enhance student learning; among those services are multi-media classrooms, computer rentals and a 24/7 computer lab, Pete's Place. A map showing computer lab and Internet availability can be found at the back of this handbook.



## ICT HELP DESK

(575) 646-1840/ [www.ict.nmsu.edu/index.html](http://www.ict.nmsu.edu/index.html)

The ICT Hel Desk of the Computer Center provides walk-in, or over the phone support for many common software and desktop computer issues, including network connection problems and Canvas and MyNMSU support.

## PRINTING SERVICES

Each semester students are given an allotment for printing that can be used at any of the printing stations located around campus.

Full time students receive \$20.00

Part time students receive \$10.00

To use the print station students will need their student ID.

Aggie Print Stations are located in:

Fulton 149

English Building 102

Jacobs Hall 128, 129, 204, 205

Zuhl Library First Floor

Computer Center (Hallway)

Pete's Place (Corbett Center)

Health & Social Services Building 219, 326

O'Donnell Hall 033, 041, 2<sup>nd</sup> Floor

Milton Hall 014

Hardman 210

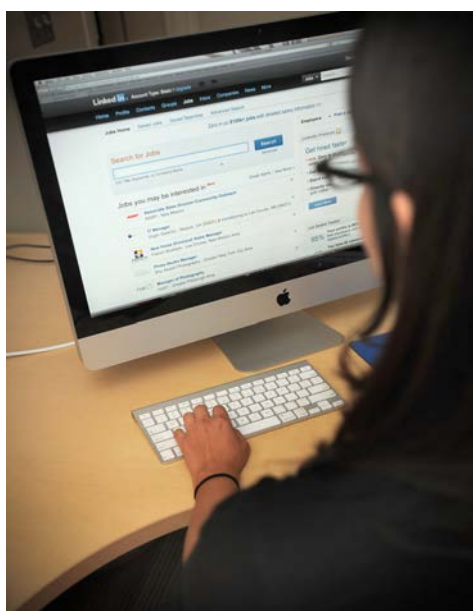
Knox Hall 146

Vista Del Monte

Breland Hall 175

Activity Center 206

Walden Hall Math Center



# CAMPUS RESOURCES



## OFFICE OF INTERNATIONAL AND BORDER PROGRAMS

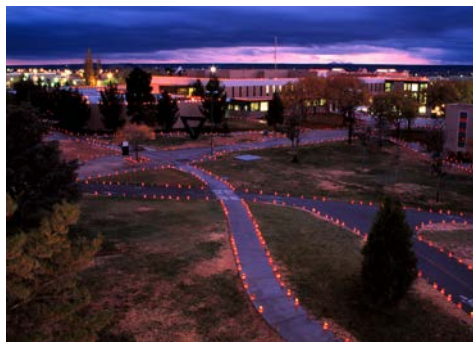
(575) 646-7041/ <http://ibp.nmsu.edu>

Whether you are a local student looking for opportunities to become globally engaged, an international student thinking about coming to NMSU, an NMSU faculty member, or a scholar from another institution, this site is for you. Recently our office has undergone dramatic improvements and expansions, so this is an exciting time to be a part of the NMSU global family.

## INTERNATIONAL STUDENT SERVICES

(575) 646-2017/ <http://prospective.nmsu.edu/international/>

ISS is responsible for coordinating the application and admissions process for all international applicants, overseeing international students' maintaining their legal status as foreign students in the United States, and coordinating outreach programs, which benefit our campus and local community. More information, including the International Student Handbook can be found on the website.



## STUDY ABROAD

(575) 646-5107/ <http://studyabroad.nmsu.edu>

Whether you are just starting to think about studying abroad or know exactly where you want to study, we are here to help! The NMSU Office of Study Abroad staff looks forward to working with you to prepare for your adventure. Whatever your Study Abroad dreams may be, we are here to make them a reality! Our friendly and knowledgeable staff is eager to assist you in any way they can.



## OFFICE OF NATIONAL SCHOLARSHIPS

(575) 646-2051/ <http://honors.nmsu.edu/onsie/>

This office, run through the Honors College, is here to aid you in any way they can. Our English Department has had several recent Fulbright Scholarships awarded to our students for thesis and novel research.

# CAMPUS RESOURCES



## STUDENT ACCESSIBILITY SERVICES

(575) 646-6840/ <http://www.nmsu.edu/~ssd/>

New Mexico State University is committed to providing reasonable accommodations for qualified NMSU students in accordance with state and federal laws. Student Accessibility Services at New Mexico State University offers a variety of services to students with documented physical, learning, or psychological disabilities. Please feel free to drop by our office or contact us for additional information.



## STUDENT SUCCESS CENTERS

HARDMAN HALL ROOM 210

(575) 646-3136/ <http://ssc.nmsu.edu/hardman/index.html>

If you are an NMSU student who wants to maximize your learning potential and get better grades, the Student Success Center-Hardman can help you develop the skills you need to excel in college. We offer UNIV Courses & Mid-Semester courses, the Freshman Year Experience course, the TriO Student Support Services Program, and more.



ZUHL LIBRARY, 2<sup>nd</sup> Floor

(575) 646- 6050/ <http://ssc.nmsu.edu/zuhl/index.html>

If you are an NMSU student seeking information on all support services across campus, from tutoring to academic advising, the Student Success Center-Zuhl can help. We offer the Campus tutoring Service, and the QuickConnect-Early Alert and Intervention Program.



## LIBRARIES

(575) 646-2932/ <http://lib.nmsu.edu/index.html>

For Library Hours call: (575) 646-4749

ZUHL LIBRARY/(575) 646-1508

This library houses the arts, humanities and sciences collections.

BRANSON HALL LIBRARY/ (575) 646-3101

This library houses the engineering, business, agricultural materials, science, special collections, maps, government publications, and archives.

# CAMPUS RESOURCES



## CAMPUS BOOKSTORE

(575) 646-4431/ [www.nmsu-lascruces.bncollege.com](http://www.nmsu-lascruces.bncollege.com)

Our Barnes and Noble Campus Bookstore provides the campus with, textbooks, but NMSU apparel, gifts, accessories, as well as computers & electronics. The Barnes and Noble also contains a Café and Convenience Store. It is located on the corner of University and Jordan.



## CAMPUS ACTIVITIES

Corbett Center Student Union, Second Floor, Room 235

(575) 646-3200/ <http://campusactivities.nmsu.edu/index.php>

Our office offers a variety of ways to help you get involved with your campus and other students. We're the door to leadership positions, skill enhancement, volunteerism, social opportunities and interesting educational events. We're dedicated to the University mission of "helping you to learn to live a meaningful life". We want to broaden your horizons and introduce you to new ideas and cultures.



## STUDENT ORGANIZATIONS

<http://upc.nmsu.edu/charter/list.php>

Over 250 Student Organizations are registered with Campus Activities. Among these are Cultural, Departmental, Fraternities, Governing Graduate, Honorary, Political, Professional, Publication/Media, Religious, Social, Sorority, Special Interest, and Sports Organizations. All of which can be learned about through the Campus Activities office, or on their website.



## KRWG & THE ROUNDUP

KRWG RADIO & TELEVISION/90.7 FM/ <http://krwg-tv.org>

KRWG is our local public radio and television, providing local and worldwide news.

THE ROUNDUP/ <http://roundupdaily.com>

The Roundup is the student newspaper. It seeks to provide the New Mexico State University community with coverage of news and entertainment, as well as with news coming from Las Cruces, New Mexico, the nation, and the world.

# CAMPUS RESOURCES



## OFFICE OF VETERANS PROGRAMS

(575) 646-4524/ <http://www.nmsu.edu/~va/>

Our function is to serve as the liaison between students and the U.S. Department of Veteran Affairs. Our duties include: certifying students for required courses, working with students to ensure that overpayments are not created, reporting adjustments of student's credit hours. You are responsible for contacting us and submitting all required information every semester if you plan on using your VA education benefits.

## MILITARY & VETERANS PROGRAMS

[www.mvp.nmsu.edu](http://www.mvp.nmsu.edu)

### ACTIVE DUTY, RESERVE, or NATIONAL GUARD

We participate in the Department of Defense's Tuition Assistance Program and provide information to help you determine tuition assistance eligibility, amount of tuition assistance coverage, how to apply for tuition assistance and much more.

### VETERANS, DEPENDENTS OR SPOUSES OF VETERANS

We certify student for the U.S. Department of Veterans Affairs education benefits for required courses that apply to Bachelors, Masters, or Doctoral degree programs pursued at NMSU's Las Cruces campus.



## STUDENT GOVERNMENT

ASNMSU (575) 646-4415/ <http://asnmsu.nmsu.edu>

ASNMSU is the Associated Students of New Mexico State University. As the elected government of the student body of NMSU we represent the students on city, university, state, and federal levels. All students are encouraged to participate in ASNMSU sponsored events, as well as to get involved with the inner workings of your student government as an elected or appointed official.



GRADUATE STUDENT COUNCIL/ <http://web.nmsu.edu/~wwwgsc/>

The Graduate Student Council (GSC) is the link between graduate students, ASNMSU, and the Graduate College. All graduate students are invited to participate in the GSC.

# CAMPUS RESOURCES



## AMERICAN INDIAN PROGRAMS

(575) 646-3207/ [www.nmsu.edu/~aip/](http://www.nmsu.edu/~aip/)

Our program is designed to help students successfully achieve their collegiate goals. AIP provides a place on campus where students can study, use computers, or just take a break from classes. In keeping with our mission of honoring cultural heritage and diversity of our students, AIP sponsors a variety of social activities that enrich our students' university experience.



## BLACK PROGRAMS

(575) 646-4208/ [www.nmsu.edu/~blackpro/](http://www.nmsu.edu/~blackpro/)

We offer services and resources to prospective and enrolled students, including academic guidance, career advising, computer labs, individualized mentoring and tutoring, and scholarship information. In addition to academic support we make available collaborative opportunities throughout the campus and community to enrich our student's educational services. The Black Programs lounge is a popular gathering spot where students can study, use the computers, have group meetings or just hang out.



## CHICANO PROGRAMS

(575) 646-4206/ [www.nmsu.edu/~chicano/](http://www.nmsu.edu/~chicano/)

Chicano Programs provides services to students of all races and ethnicities. The Hispanic student organizations that are members of Hispanic Council are open to full-time NMSU students of all races and backgrounds. We have members, officers and presidents of these organizations who are not Hispanic. Services offered include informal advising; scholarships and financial aid information; office support for internship and scholarship seekers; a computer lab and lounge with internet access, productivity software, and a printer; as well as an informational email list for students.

# CAMPUS RESOURCES



## FAMILY RESOURCE CENTER

(575) 646-2065/ <http://aces.nmsu.edu/familyresourcecenter/index.html>

The Family Resource Center is a family centered facility which welcomes all NMSU and DACC student families. Ongoing family activities provide opportunities for parents and children, along with the FRC staff, to engage in fun, creative and educational activities. Our programs are designed for parents and children to enhance their relationships as they interact as a family and with others. Several classes are also available for families. The Family Resource Center offers workshops and activities on a monthly basis. If you have suggestions or are in need of a specific service, we will be happy to accommodate your needs.



## SEXUAL & GENDER DIVERSITY RESOURCE CENTER

Regents Row Room E-200

(575) 646-7031/ <http://www.sgdrcc.nmsu.edu>

The Sexual and Gender Diversity Resource Center at NMSU was created to provide a safe place on campus for the gay, lesbian, bisexual, transgender, asexual, and queer community and those who support them. The SGDRCC is a welcoming place for all students, faculty, and staff on campus with special emphasis on providing resources and support for the LGBTQ community. We have many resources available in our office including a computer lab, information on scholarships, publications and literature from local and national LGBTQ organizations, and an extensive library pertaining to pertinent issues. We welcome diversity of racial, ethnic, religious, political, cultural, and other values. This also includes those who are questioning their sexual orientation and/or their gender identity and our ally supporters. We offer encouragement and referrals with the purpose of enhancing the wellbeing and meaningful experience in the NMSU community.



Our staff is committed to serving the campus and community with professionalism. They are friendly and knowledgeable, and look forward to helping you in any way they can. So come by and check out our resources or just relax and



# CAMPUS RESOURCES

## NMSU COUNSELING CENTER

(575) 646-2731/ <http://www.nmsu.edu/~counsel/cc/index.html>

Garcia Annex, Room 100



The NMSU Counseling Center has a range of counselors and psychologist that are here to assist NMSU students with career and personal counseling. Counseling services offered include individual, group, and couples. These services are free to NMSU main campus students and confidential.



The Counseling Center seeks to assist all students in developing to their fullest potential academically, socially, emotionally, and interpersonally. The Counseling Center recognizes that a student's academic success is dependent upon their emotional well-being, their belief in themselves, and their ability to successfully interact with the interpersonal world that surrounds them. We assist students by providing them with opportunities for self-exploration and growth, by offering needed support in times of crisis, and by providing career information and guidance.

The Counseling Center also has helpful information for you as instructors. As New Mexico State University faculty, you may at some time encounter a student in distress. Your role as helper is not only valuable, but crucial. Often you will be able to respond effectively to the student's needs; however, there will be occasions when you will want to refer the student to a professional for assistance. This information is designed to help you recognize the signs of distress and provide you with the basic knowledge and skills necessary to intervene effectively.



The Counseling Center also runs a Relaxation Room. The Relaxation Room, located in Branson Library, Room 127, is a free service provided to all students at NMSU. Students may use the services for a session of up to 60 minutes per day.

Hours of Operation: 3-7pm Monday through Thursday.

# CAMPUS RESOURCES

## CAMPUS HEALTH CENTER



(575) 646-1512/ <http://wellness.nmsu.edu/chc>

Walk-ins: 7:30 am-11:30 am

1:00pm-4:30 pm

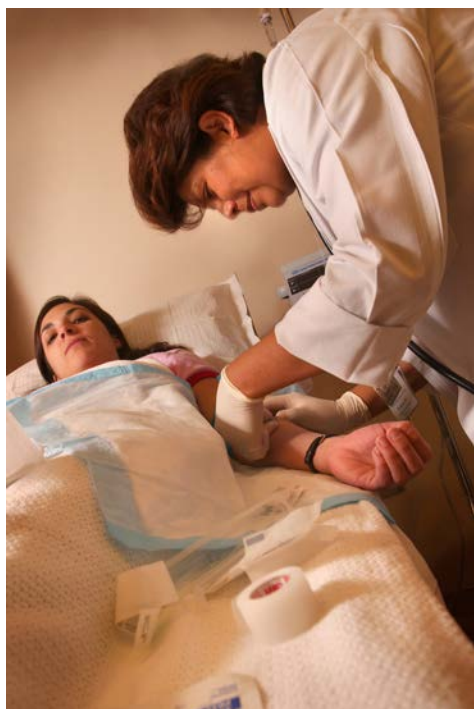
Monday through Friday

The Campus Health Center is a nationally accredited outpatient ambulatory health care center offering services in acute medical care, mental health, women's health, immunizations, and health education. Services are available to students, faculty, staff, dependents and retirees on the NMSU health plan.

The main entrance is located on the North East corner of the building (corner of McFie and Breland, across the street from the Zuhl Library).

There is no charge for a routine office visit for students who have paid the NMSU Health Fee. The Health Fee is included in tuition for full-time main campus students. Part-time or community college students may choose to purchase the health fee to gain access. An office visit fee applies to all students not classified as full-time, those who have not paid the health fee, dependent spouses, and transitional students. There are fees for laboratory tests, x-ray procedures or treatments. Prescriptions can be filled at the Campus Health Center Pharmacy (fees do apply), or at a pharmacy of your choice.

The Campus Health Center offers Student Injury and Sickness Insurance Plans for Graduate Assistants. More information can be found on the Campus Health Center website or through Human Resources.



## AGGIE FIT

(575) 646-2907/<http://wellness.nmsu.edu/aggiefit/>

AggieFit is the gateway to improving your health here at NMSU. Membership into the AggieFit program provides access to the Activity Center, Aquatic Center, fitness classes provided in both, and participation in our Intramural programs. Enrollment is done by simply filling out the online enrollment form and returning it to the AggieFit Office in Room 103 of the Activity Center. Full-time students pay no fees for enrollment in AggieFit.



# CAMPUS RESOURCES

## LAS CRUCES AND LOCAL ATTRACTIONS



Las Cruces, is located in the Mesilla Valley between the Organ Mountains and the Rio Grande River. In its nature, Las Cruces is a town of the Arts, with a number of local theatres, museums, galleries, farmers and craft markets. But there are many other things to do in the city of the crosses.

### THEATRES



- Blackbox Theatre
  - 430 N Downtown Mall
  - (575) 523-1223
- Rio Grande Theatre
  - 2111 N Main St.
  - (575) 523-6403
- Las Cruces Community Theatre
  - 313 N. Downtown Mall
- NMSU Center for the Arts
  - 1000 E University
  - (575) 646-4515
- Fountain Theatre
  - 2469 Calle De Gaudalupe, Mesilla, NM

### HISTORIC MESILLA

- Mesilla is a small town by today's standards but 150 years ago it was the major stop for those traveling between San Antonio and San Diego. Mesilla hasn't changed much over the years, allowing visitors to see what an 1800's border town looked like. Western Legend Billy the Kid once stood trial for murder in a Mesilla courtroom, and the Mesilla Plaza was once a major stop for the Butterfield Stagecoach. Originally, Mesilla was part of Mexico, but with the signing of the Gadsden Purchase in 1854, the village became part of the United States. Mesilla is anchored by the Basilica of San Albino. The church, originally built of adobe in 1855, still offers masses today, both in English and Spanish. Outside the church is a memorial to parishioners who died in combat. Today, Mesilla offers a wide range of events as well as shopping and dining on the town's plaza. Enjoy a meal at the famous Double Eagle or La Posta restaurants, where patrons can enjoy real local cuisine while they visit one of the most historical locations in New Mexico. Mesilla is located south of Las Cruces on Avenida de Mesilla. ([www.las-cruces-new-mexico.org](http://www.las-cruces-new-mexico.org))



# CAMPUS RESOURCES



## LAS CRUCES AND LOCAL ATTRACTIONS

### OUTDOOR RECREATION

- With over 350 days of sunshine a year, Las Cruces provides visitors with an opportunity to enjoy a wide variety of outdoor activities year-round. Golf some of southern New Mexico's finest courses, explore the many hiking and mountain biking trails, or just cool down at the Aquatic Center. Las Cruces has something to offer every visitor. For more information visit [www.las-cruces-new-mexico.org](http://www.las-cruces-new-mexico.org).

### PARKS AND MONUMENTS



- If spending time outside is what you like to do, than you have come to the right place. Relax under a shade tree and enjoy the day at any of Las Cruces many city parks or grab your hat, sun screen and sunglasses and hit the dunes of White Sands National Monument for some dune sledding! Hop in the car and explore any of the nine New Mexico State Parks all within 90 minutes of Las Cruces including: Elephant Butte Lake, Caballo Lake, Oliver Lee, Percha Dam, City of Rocks, Rockhound, Pancho Villa and Mesilla Valley Bosque State Park. For more information visit [www.las-cruces-new-mexico.org](http://www.las-cruces-new-mexico.org).

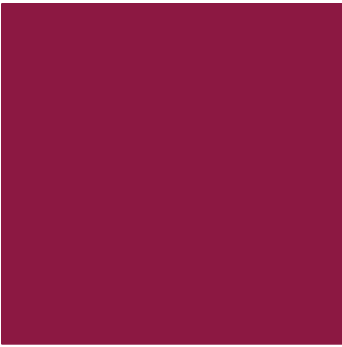
### MUSEUMS

- Branigan Cultural Center
  - 500 N. Water Street
  - (575) 541-2156
- Las Cruces Museum of Art
  - 491 N. Main Street
  - (575) 541-2159
- Las Cruces Railroad Museum
  - 351 N. Mesilla Street
  - (575) 647-4480
- New Mexico Farm & Ranch Heritage Museum
  - 4100 Dripping Springs Road
  - (575) 522-4100



### OTHER ATTRACTIONS

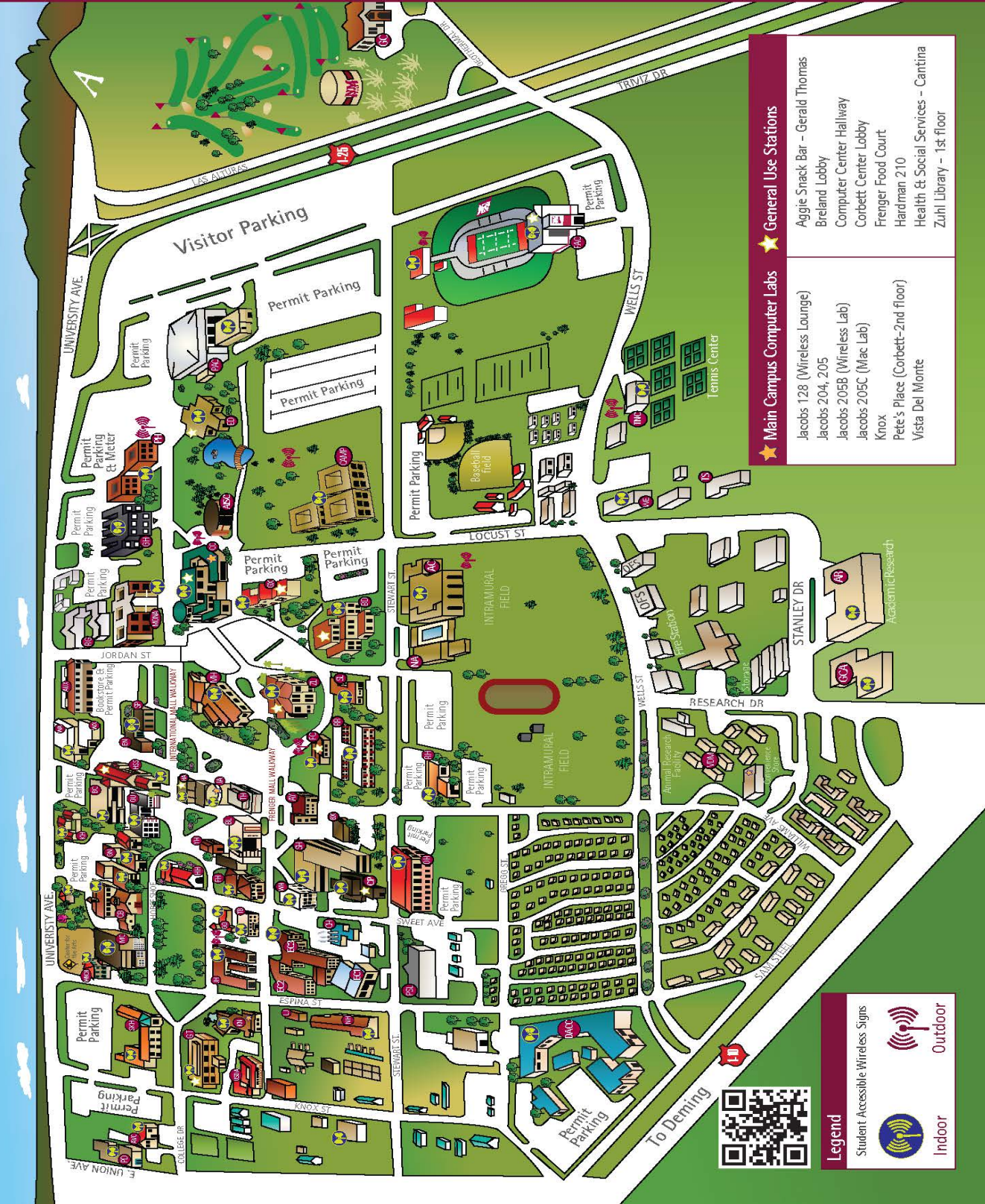
Las Cruces also has a number of nice wineries and is within driving distance of places such as Elephant Butte Lake, White Sands National Monument, Dripping Springs, and Spaceport America. More information about these can be found by visiting the Las Cruces Convention & Visitors Bureau: <http://www.lascrucescvb.org>.



# SECTION 6

## Quick Reference

- AC - Activity Center
- ABC - American Indian Student Cntr
- AR - Academic Research A,B,C
- AUX - Bookstore
- AV - Astronomy Bldg
- AY - Business Complex
- BC - Breland Hall
- BL - Branson Library
- BK - Biology Annex
- CAMP - Chamisa Village
- CB - Chemistry Bldg
- CC - Corbett Center
- CH - Central Heating Plant
- CI - Computer Center
- DACC - Delta Area Community College
- EE - Engineering Complex
- E2 - Hernandez Hall
- E3 - Engineering Complex III
- ED - Educational Services
- EN - English Bldg
- FAC - Stan Fulton Athletics Cntr
- FG - Fringer Food
- FI - Foster Hall
- GC - Golf Course
- GCA - Genesis Center, Bldg A
- GH - Garcia Hall
- GN - Gardner Hall
- GO - Goodard Hall
- GT - Gerald Thomas Hall
- GU - Guthrie Hall
- HA - Hardman Hall
- HH - Hadley Hall
- HX - Garcia Annex
- HF - Horticulture Farm
- HS - Horse Farm
- HSS - Health & Social Services
- JA - Jacobs Hall
- JH - Jet Hall
- KH - Kent Hall
- KN - Knox Hall
- LJ - Livestock/Judging Pavilion
- MC - Music Building
- MH - Milton Hall
- MA - Maratonum
- MONA - Monogale Hall
- NH - Neal Hall
- OH - O'Donnell Hall
- PAC - Pan American Center
- PD - Police Department
- PH - Phion Hall
- PSJ - Anderson Hall
- RH - Raintree Gymnasium
- RG - Rhodes Garrett-Hamiel
- RR - Regent's Row
- SH - Science Hall
- SKH - Shen Hall (And Lanos)
- SL - Student Health Center
- SP - Speech Bldg
- TB - Thomas-Brown
- TH - Hezra Zohn Theater
- TMC - Tennis Center
- TS - Theatre Scene Shop
- USDA - Wootton Hall (Ornada)
- VMM - Vista Del Monte Comm. Cntr.
- WA - Williams Hall
- WCC - William Conroy Hon. Cntr.
- WE - Wells Hall
- WH - Waldon Hall
- WX - Williams Annex
- YH - Young Hall
- ZL - Zuhl Library



**★ Main Campus Computer Labs**

- Jacobs 128 (Wireless Lounge)
- Jacobs 204, 205
- Jacobs 205B (Wireless Lab)
- Jacobs 205C (Mac Lab)
- Knox
- Pete's Place (Corbett-2nd floor)
- Vista Del Monte

**★ General Use Stations**

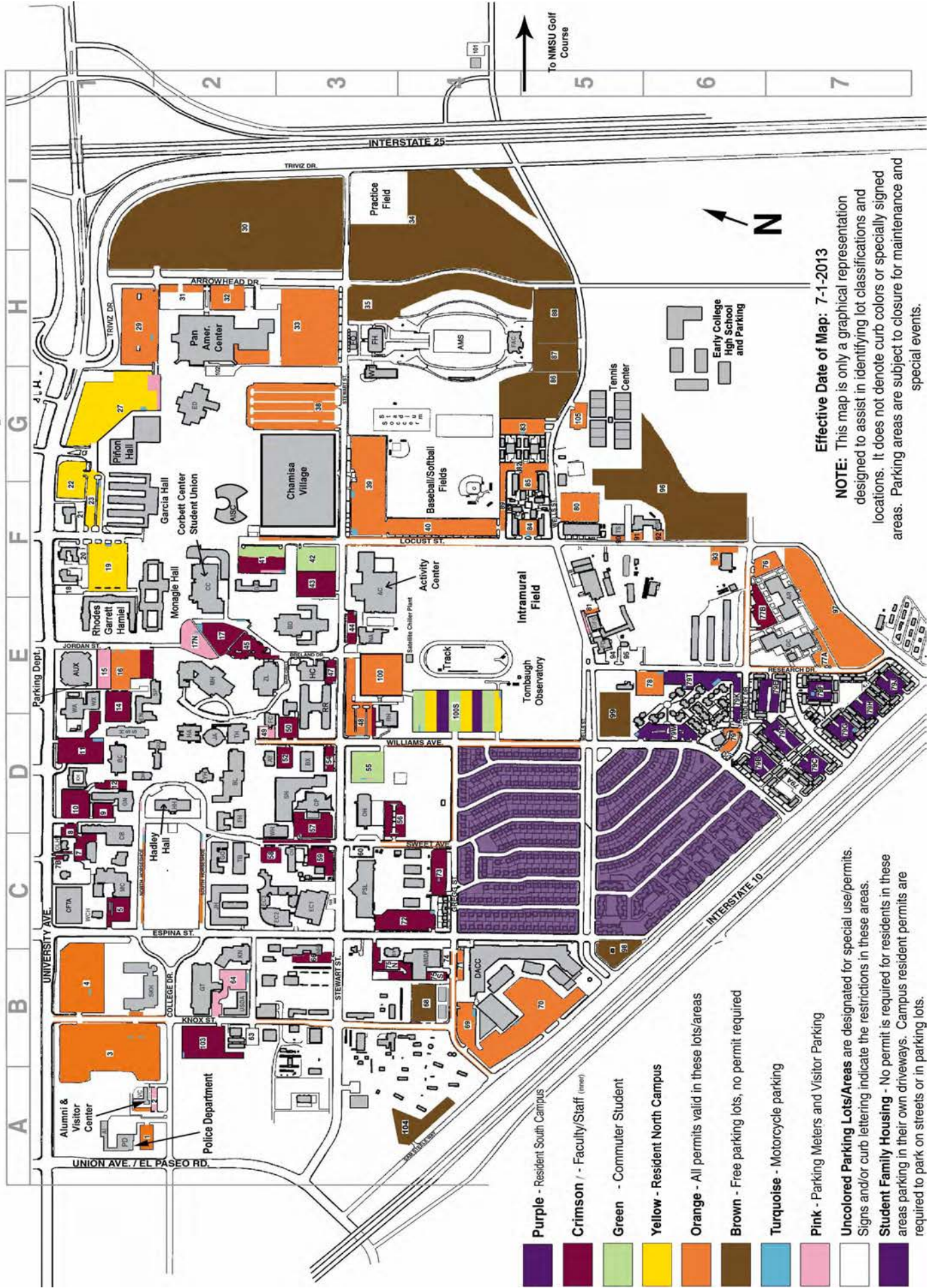
- Aggie Snack Bar - Gerald Thomas
- Breland Lobby
- Computer Center Hallway
- Corbett Center Lobby
- Fringer Food Court
- Hardman 210
- Health & Social Services - Cantina
- Zuhl Library - 1st floor



**Legend**

- Student Accessible Wireless Signs
- Indoor
- Outdoor

# New Mexico State University



**Effective Date of Map: 7-1-2013**

**NOTE:** This map is only a graphical representation designed to assist in identifying lot classifications and locations. It does not denote curb colors or specially signed areas. Parking areas are subject to closure for maintenance and special events.

- Purple** - Resident South Campus
- Crimson** / - Faculty/Staff (encl)
- Green** - Commuter Student
- Yellow** - Resident North Campus
- Orange** - All permits valid in these lots/areas
- Brown** - Free parking lots, no permit required
- Turquoise** - Motorcycle parking
- Pink** - Parking Meters and Visitor Parking
- Uncolored Parking Lots/Areas** are designated for special use/permits. Signs and/or curb lettering indicate the restrictions in these areas.
- Student Family Housing** - No permit is required for residents in these areas parking in their own driveways. Campus resident permits are required to park on streets or in parking lots.

# 2013 QUICK LIST OF OFFICIAL NEW MEXICO STATE UNIVERSITY OFFICES

Police/Fire Emergencies: 911

Crisis Line: 526-3371

Operator: 0

Area Code: 575

Data source: Human Resources Management System. This is an abbreviated list of official university offices.

Unless otherwise noted.

Department	PHONE	MSC	FAX
Accounting & Information Systems (Academic)	646-4901	3DH	646-1552
Activity Center	646-2907	3M	646-4065
ADA Office (See Institutional Equity office)			
Administration and Finance, Senior VP for	646-2432	3AA	646-7855
Accounts Payable/ Travel	646-1189	3AP	646-1077
Accounting & Financial Reporting	646-1514	AFR	646-3900
Administration & Finance/Controller	646-7793	3AA	646-7855
Associate VP for Administration and Finance	646-7793	3AA	646-7855
Budget Office	646-2432	3AA	646-7855
Cost Accounting and Financial Reporting	646-1514	AFR	646-3900
Financial Systems Administration	646-6727	3FSA	646-1994
Sponsored Projects Accounting	646-1675	SPA	646-1676
Treasury Services	646-4019	3AA	646-1985
University Accounts Receivable	646-4911	4570	646-7773
Admissions, University	646-3121	3G	
Advance Program	646-2583	3TA	646-1330
Aerospace Studies	646-2136	3BX	646-4004
Aggie Welcome and Orientation	646-1342	5278	646-8082
AggieFit	646-2907	3M	
Agricultural & Extension Education	646-4511	3501	646-4082
Ag./Ed./FFA	646-3036	3501	646-4285
Agricultural Economics & Agricultural Business	646-3215	3169	646-3808
Agricultural Experiment Station	646-3125	3BF	646-2816
Agricultural, Consumer and Environmental Sciences, College of	646-1806	3AG	646-5975
Academic Programs	646-1807	3AG	646-5975
Albuquerque Center	505-830-2856		505-883-3235
Alumni Relations	646-3616	3AS	646-6123
American Indian Program	646-4207	3AISC	646-5291
Animal & Range Sciences	646-2514	3-I	646-5441
Animal Care Facility	646-3241	3ACF	646-2069
Anthropology	646-2725	3BV	
Apache Point Observatory	437-6822	4500	434-5555
Aquatic Center	646-3518	3M	646-4065
Arrowhead Center	646-1434	700	646-7037
Art	646-1705	3572	646-8036
Art Gallery	646-2545	3572	646-8036
Arts & Sciences, College of (Dean's Office)	646-2001	3335	646-6096
Arts & Sciences Advising Center	646-2941	3335	646-4188
Arts & Sciences Research Center	646-7441	RC	646-2370
Arts & Sciences Student Records Center	646-4558	3335	646-4188
Associate Provost	646-8231	3CEI	646-2044
Associated Students of NMSU	646-4415	7110	646-5596
Astronomy	646-4438	4500	646-1602
Athletic Training Educational Program	646-5038	3FAC	646-3564
Athletics, Fulton Athletic Center:	646-4126	3FAC	646-4579
Academic Support Program	646-4726	3FAC	646-5875
Athletics Compliance and Eligibility	646-1028	3145	646-2497
Audit Services	646-4912	3AU	646-5846
Auxiliary Administration	646-4212	3AUX	646-1050
Transportation Services	646-7111	3PAR	646-1756
Biology	646-3611	3AF	646-5665
Black Programs	646-4208	4188	646-1984
Bookstore	646-4431	CC	646-6022
Bureau of Business Research & Service	646-1434	700	646-7037
Business, College of (Dean's Office)	646-2821	3AD	646-6155
Business College Advising Center	646-2531	3ADV	646-7977
Business Research and Services Center	646-1434	3CR	646-7037
Campus Activities	646-3200	CC	646-1946
Greek Life	646-5134	3923	646-7892
National Student Exchange	646-4531	CC	646-1946
Student Organizations	646-3200	CC	646-1946

Department	PHONE	MSC	FAX
Campus Health Center	646-1512	3529	646-7482
Career Exploration Center	646-2241	3575	646-1975
Career Services	646-1631	3509	646-5421
Carlsbad Environmental Monitoring & Research Center	887-2759	CEMR	887-3051
Catalog Editor Office	646-6023	3AR	646-1579
Center for Latin American & Border Studies	646-6814	3LAS	646-6819
Chemical Engineering	646-1214	3805	646-7706
Chemistry & Biochemistry	646-2505	3C	646-2649
MARC Program (Minority Access to Research Careers)	647-2505	3C	
Chicano Programs	646-4206	4188	646-1962
Chief of Staff	646-1727	3RCS	646-3574
Chile Pepper Institute	646-3028	3Q	646-6041
Civil Engineering	646-3801	3CE	646-6049
Communication Studies (Academic)	646-2801	3W	646-4642
Computer Science (Academic)	646-3723	CS	646-1002
Computing Research Laboratory	646-5466	3CRL	646-6218
Confucius Institute	646-1818	3567	
Cooperative Education/Internship Program	646-4115	3509	646-5421
Cooperative Extension Service (Administration)	646-3015	3AE	646-7042
4-H & Youth Development Program Unit	646-3026	3AE	646-3027
Eastern District Supervisory Unit	762-1052	3AE	762-1053
Extension Animal Sciences & Natural Resources	646-3326	3AE	646-3164
Extension Home Economics	646-3936	3470	646-1889
Extension Plant Sciences	646-5280	3AE	646-8085
Northern District Supervisory Unit	505-983-4615	3AE	505-983-4636
Southwest District Supervisory Unit	542-9207	3AE	542-9208
Corbett Center Student Union (Director)	646-4530	3CC	646-7496
Core University Research Resources Laboratory	646-3283	3CURRL	
Counseling & Educational Psychology (Academic)	646-2121	3CEP	646-8035
Counseling Center	646-2731	3575	646-1975
Creative Media Institute	646-6139	3CMI	646-6321
Criminal Justice	646-3316	3487	646-2827
Curriculum & Instruction	646-4820	3CUR	646-5436
Distance Education	646-4692	3CEL	646-2044
Doña Ana County Head Start Program	647-8733	3R	647-8734
Economic Development, Vice Provost for	646-4083	3AD	646-6155
Economics & International Business	646-2113	3CQ	646-1915
Education, College of (Dean's Office)	646-2498	3AC	646-6032
Education Advising Center	646-3404	3AC	646-3025
Education Research & Budgeting	646-1500	3R	646-7710
Educational Management & Development	646-3825	3N	646-4767
EEO Office (See Institutional Equity)			
Electrical & Computer Engineering, Klipsch School of	646-3115	3-0	646-1435
Electron Microscopy Laboratory (see Core University Research Resources Laboratory)			
Engineering, College of (Dean's Office)	646-7234	3449	646-3549
Engineering Research Center	646-3422	EGR	646-2940
Engineering Technology & Surveying Engineering	646-2236	3566	646-6107
English	646-3931	3E	646-7725
Entomology, Plant Pathology & Weed Science	646-3225	3BE	646-8087
Environmental Health & Safety Office	646-3327	3578	646-7898
Executive Vice President & Provost, Office of the	646-2127	3445	646-6334
Extended Learning, College of (see Arts & Sciences)			
Extension Animal Sciences & Natural Resources	646-3326	3AE	646-3164
External Relations, Senior VP	646-2356	SVP	646-3574
Facilities & Services			
Facilities Administration & Services	646-2101	3545	646-6432
Facilities Space Management	646-7734	3545	646-6432
Property Office	646-3139	3001	646-7337
Solid Waste/Recycling	646-8159	3545	646-7187
Family & Consumer Sciences & Ext. Home Economics	646-3936	3470	646-1889



Department	PHONE	MSC	FAX
Financial Aid Office	646-4105	5100	646-7381
Fire Department , NMSU	646-2519	3545	646-2666
Fish, Wildlife & Conservation Ecology	646-1544	4901	646-1281
Flight Operations, University	527-8359	3UFO	
General Counsel, Office of	646-2446	3UGC	646-3012
Geography	646-3509	MAP	646-7430
Geological Sciences	646-2708	3AB	646-1056
Golf Course	646-3219	3595	646-8128
Government	646-4935	3BN	646-2052
Government Affairs Office (Santa Fe)	505-989-9961		
Graduate School	646-7606	3CC	646-7758
Graduate Student Services	646-2736	3G	646-7721
Grants & Contracts, Office of	646-1590	OGC	646-2020
Health & Social Services, College of	646-3526	3446	646-6166
Health Science (Academic)	646-4300	3HLS	646-4343
History	646-4601	3H	646-6096
Honors College	646-2005	3HON	646-1755
Hotel, Restaurant & Tourism Management, School of	646-5995	3HRTM	646-8100
Housing & Residential Life	646-3202	3BB	646-7811
Cervantes Village Apartments			
Family Housing			
Garcia Hall			
Monagle Hall			
North Campus Housing	646-1701	3BB	
Piñón Hall			
Rhodes-Garrett-Hamiel			
South Campus Housing	646-5393	3BB	646-7811
Vista Del Monte Apartments			
Human Performance, Dance & Recreation	646-2215	3M	646-4065
Human Resources (Director's Office)	646-8000	3HRS	646-2806
Benefits Services	646-8000	3HRS	646-2806
Employee Relations/Training & Development	646-8000	3HRS	646-2034
Employment Services	646-8000	3HRS	646-2806
Faculty & Professional Processing	646-8000	3HRS	646-2806
Information Systems	646-8000	3HRS	646-2806
I.D. Card Services	646-5302	3ID	646-7164
Indian Resource Development Program	646-1347	3IRD	646-7740
Industrial Engineering	646-4923	4230	646-2976
Information & Communication Technologies			
Business Operations & Financial Services	646-4241	3AT	646-6300
CIO Office	646-3439	3AT	646-4560
Director of Computer Systems	646-7992	3AT	646-4560
Enterprise Application Services	646-2026	3AT	646-4560
Help Desk	646-4433	3AT	646-5059
Telecommunication & Networking Services	646-4241	3AT	646-6300
Institutional Analysis	646-1720	3004	646-6729
Institutional Equity Office	646-3635	3515	646-2182
Instructional Media Services	646-3700	3MT	646-5010
Intellectual Property Office	646-6120	3IPO	646-6073
International & Border Programs, Associate Provost of	646-6081	3567	646-1517
International Student Services	646-2736	3G	646-7721
Intramurals/Recreational Sports	646-2907	3M	646-4065
Jornada Experimental Range Office	646-4842	3JER	646-5889
Journalism & Mass Communications	646-1034	3J	646-1255
KRUX 91.5 FM Student Radio	646-4640	CC	646-2365
KRWG 90.7 FM Public Radio	646-2222	FM91	646-1974
KRWG TV 22 PBS Television	646-2222	TV22	646-1974
Languages & Linguistics	646-3408	3L	646-7876
Library (Administration)	646-1508	3475	646-6940
Library Hours	646-4749		
Mail Services	646-3716	3001	646-7337
Management	646-1201	3DJ	646-1372
Manufacturing Technology & Engineering Center	646-3065	3566	646-3066
Marketing (Academic)	646-3341	5280	646-1498
Mathematical Sciences	646-3901	3MB	646-1064
Mathematics Success Center	646-5743	3MB	646-1064
Mechanical & Aerospace Engineering	646-3501	3450	646-6111
Media Productions	646-5003	3AI	646-4275
Media Technology (see Instructional Media Services)			
Military Science	646-4030	3469	646-2325
Molecular Biology	646-3437	3MLS	646-3371
Museum, University	646-5161	3564	646-1419
Music	646-2421	3F	646-8199
Myrna's Children's Village	646-1651	3MCV	
National Park Service	646-5294	3ARP	646-6073

Department	PHONE	MSC	FAX
New Mexico Dept. of Agriculture	646-3007	3189	646-8120
New Mexico Space Grant Consortium	646-6414	SG	646-7791
New Student Orientation (see Aggie Welcome and Orientation)			
NM AMP (Alliance for Minority Participation)	646-1846	3AMP	646-2960
NMSU Foundation Inc.	646-1613	3590	646-6176
NMSU School for Young Children	646-3206	3MCV	646-4376
Nursing	646-3812	3185	646-2167
Outdoor Adventure Program	646-4252	3M	646-4065
Parking Department	646-1839	3PAR	646-7814
Philosophy	646-4616	3B	646-2358
Physical Science Laboratory	646-9100	PSL	
Anderson Research Center	646-9377	PSL	646-9523
Director's Office	646-9200	PSL	646-9672
Security Office	646-9415	PSL	646-9516
Physics	646-3831	3D	646-1934
Plant & Environmental Sciences	646-3405	3Q	646-6041
Police Department, NMSU	646-3311	3187	646-6346
President's Office	646-2035	3Z	646-6334
Presidential Events	646-5085	3OPE	646-6334
Professional Golf Management (PGM)	646-2814	PGM	646-1467
Psychology	646-2502	3452	646-6212
Purchasing & Risk Management Administration	646-2916	3890	646-3736
RTP – Reaching the Pinnacle (RASEM Squared)	646-6051	3CE	
Registrar's Office	646-3411	3AR	646-1579
Research, Vice President for	646-2481	3RES	646-5717
Rodeo Arena, NMSU	646-1626	3I	646-5441
Round Up (Student Newspaper)	646-6397	CC	646-5557
Scholarship Services	646-4597	5100	646-4383
Social Work, School of	646-2143	3SW	646-4116
Sociology/Women's Studies	646-3448	3WSP	646-7601
Southwest Technology Development Institute	646-1049	3AME	
Special Education/Communication Disorders	646-2402	3SPE	646-7712
Special Events	646-4413	3SE	646-3605
Speech & Hearing Center	646-3906	3SPE	646-3140
Sponsored Projects Accounting	646-1675	SPA	646-1676
Student Accessibility Services	646-6840	4149	646-5222
Student Affairs, Vice President for	646-5882	3EM	646-4390
Dean of Students	646-1722	3923	646-7892
Student Employment Service	646-4711	3HRS	646-2806
Student Health Center (see Campus Health Center)			
Student Success Center			
Hardman	646-3136	5278	646-8082
Zuhl	646-6050	5278	646-8082
Student Wellness Center	646-5178	3M	646-4065
Teaching Academy	646-2204	3TA	646-1330
Testing Services	528-7294	3DA	528-7297
Theatre Arts (Academic)	646-4517	3072	646-5767
TRiO Student Support Services	646-1336	5278	646-8082
TRiO Upward Bound Program	646-5732	5278	646-4395
University Advancement, Vice President for	646-1613	3590	646-6176
University Communications & Marketing Services	646-3221	3K	646-2099
Athletics Media Relations	646-3221	3K	646-2099
Marketing Services	646-7557	3K	646-2099
Media Productions	646-1173	3AI	646-4275
News Bureau	646-3221	3K	646-2099
Print Portal	646-4211	3K	646-2702
Special Productions	646-2222	TV22	
University Applied Statistics Center	646-2936	3CQ	646-1915
Veterans Programs	646-4524	4740	646-1113
Water Resources Research Institute	646-4337	3167	646-6418
W.A.V.E. (Wellness, Alcohol & Violence Ed.)	646-2813	3575	646-5675
WERC	646-2038	WERC	646-5474
NMSU Community Colleges	PHONE	MSC	FAX
Alamogordo	439-3600		
Carlsbad	234-9200		885-4951
Doña Ana	527-7500	3DA	527-7763
Grants	505-287-2329	GR	

## FREQUENTLY CALLED CAMPUS NUMBERS

Department	PHONE	MSC	FAX
Academic Scheduling	646-4718	3AR	646-1579
Accounts Payable	646-1189	3AP	646-1077
Bookstore-Aggle Office Supplies	646-4709	CC	646-6022
Conference Services	646-4805	3CC	646-7496
Media Coordinator	646-2562	CC	646-7496
Financial Systems Administration	646-6727	3FSA	646-1994
ICT/Customer Service (Help Desk)	646-4433	3AT	646-6300
ICT Work Orders	646-4244	3AT	646-6300
ICT Voice and Alarm Work Orders	646-5999	3AT	646-6300
Library			
Circulation-Zuhl	646-6910	3475	646-1470
Information Service Desk-Branson	646-3101	3475	646-6294
Reference Desk	646-5792	3475	

Department	PHONE	MSC	FAX
Music (Band Office)	646-2304	3F	646-2472
Music (Symphony)	646-3709	3F	646-1086
Pan American Center Box Office (see Ticket Office)			
Payroll Services	646-8000	3HRS	646-2806
Sodexo Campus Dining	646-4801	3CC	646-7766
Theatre Box Office, Hershel Zohn	646-4515		
Ticket Office	646-1420	3SE	646-7882
Transportation Services	646-7111	3PAR	646-1756
Work Order Desk, OFS	646-7114	3545	646-6432

## RESOURCES FOR PERSONS WITH DISABILITIES

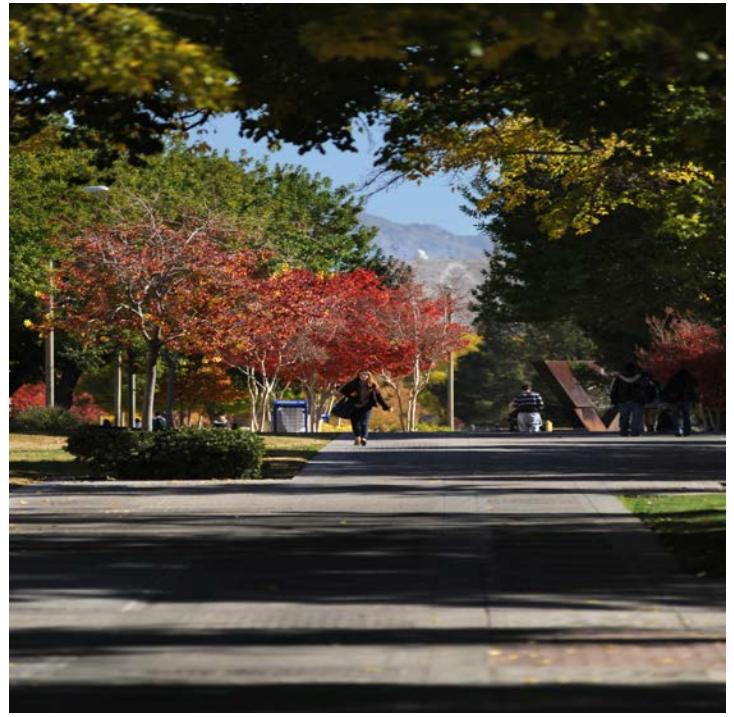
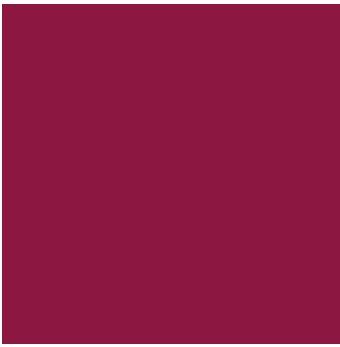
Office	Number	Office	Number
Academic registration (early)		Parking Division	
Student Accessibility Services	646-6840	Parking permits	646-1839
Academic support		Reaching the Pinnacle	646-6051
Student Support Services	646-1336	Student Accessibility Services	
Tutors, mentors, exam files		NMSU Alamogordo	439-3750
ADA (Americans With Disabilities Act)		NMSU Carlsbad	234-9321
ADA Director (Faculty and Staff)	646-3635	NMSU Doña Ana	527-7548
Information and training		NMSU Grants	505-287-7981
Athletic and special events seating		NMSU Las Cruces	646-6840
Pan Am Ticket Office	646-1420	Student Success Center (Hardman)	646-3136
Auditory trainers, interpreters, readers, notetakers, tape recorders		TDD/TTY loan program	
Student Accessibility Services	646-6840	Telephone Communications / ICT	646-4241
Computer accommodations (ICT Classroom Tech)		Test accommodations	
Ron Logan	646-2360	National tests (e.g., NTE, GRE, MAT)	
Deaf/hearing impaired relay service - TRS operator		NMSU subject tests	
Voice	800-659-1779	Student Accessibility Services	646-6840
TDD/TTY	800-659-8331	Testing Programs	
Discrimination grievances		TDD/TTY	646-1918
Institutional Equity Office (EEO)	646-3635	Veterans benefits and advisement	
Speech and hearing		Veterans Programs	646-4524
Speech and Hearing Center	646-3906	Volunteer program	
Housing accommodations assistance		Student Accessibility Services	646-6840
Housing and Residential Life	646-3202		
Inaccessible campus buildings			
ADA Director	646-3635		
Library services			
(visual tek, kurzweil reader, etc.)			
Branson Library	646-3101		
Zuhl Library	646-6910		

## TELECOMMUNICATION DEVICES FOR THE DEAF (TDD)

Office	Location	Number	Office	Location	Number
ADA Director	O'Loughlin House	646-7802	Grants Campus	Grants	505-287-7981
Admissions	Ed. Services	646-8092	Housing	Ed. Services Conf.	646-1216
Alamogordo Campus	Alamogordo	439-3719	Human Resources	Hadley 14	646-7826
ASNMSU	Corbett Center 170	646-1966	Institutional Equity	O'Loughlin House	646-7802
Carlsbad Campus	Carlsbad	234-9323	Library (Branson)	Circulation Desk	646-7864
Civil Engineering	Engr. Cplx. I, 208	646-3801	Library (Doña Ana)	Room 260	527-7748
Computing/Netwkg.	Jacobs 205	646-7929	Library (Zuhl)	Circulation Desk	646-6910
CC Information	Info. Desk	646-7818	Police Dept.	Police Dispatch	646-3311
Deaf Education	Speech 158	646-3140	Special Ed.	Speech 245	646-2402
Diagnostician	Speech 158	646-3140	Speech & Hearing	Speech 245	646-3140
Doña Ana Campus	DACC Bldg. 117	527-7647	Student Access. Sres.	Corbett Center 244	646-1918
Employee Benefits	Hadley 14	646-7826	Student Organizations	Corbett Center Lobby	646-7819
Financial Aid	Ed. Services	646-7823	Student Success Center	Hardman 210	646-3136
Fire Dept.	Fire Station	646-7813	Telecommunications	Computer Center 148	646-3656
Graduate School	Corbett Center 230	646-7606			

Prepared by University Communications and Marketing Services,  
3034 McFie Circle, 646-3221.

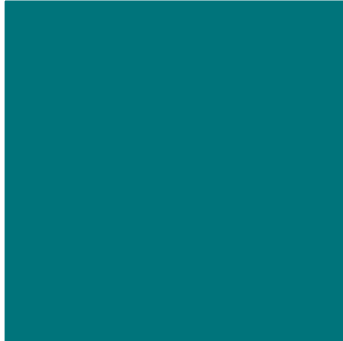
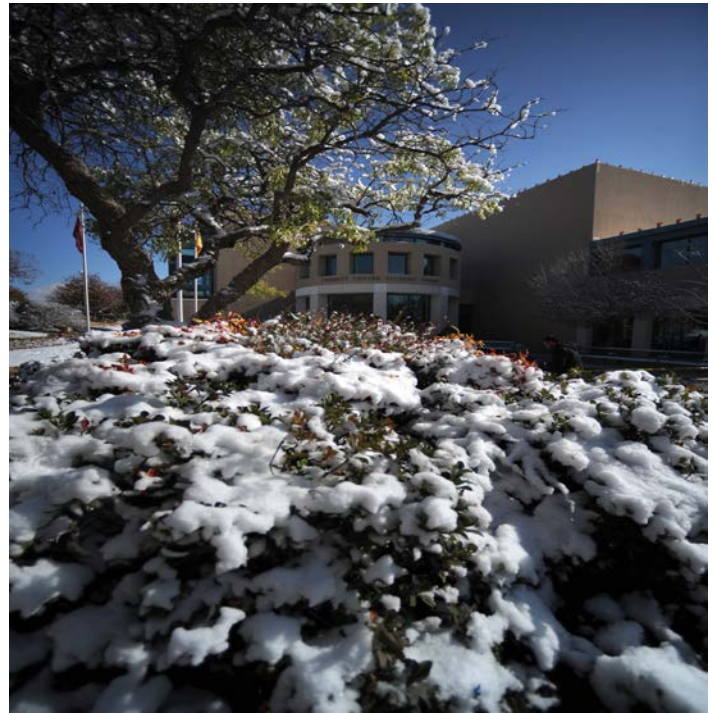
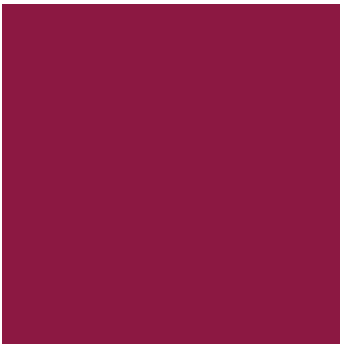




# ACADEMIC CALENDAR

## FALL 2013

Campus Housing Opens	August 18 <sup>th</sup>
Faculty Report	August 19 <sup>th</sup>
Fall Convocation	August 20 <sup>th</sup>
Instruction Begins	August 22 <sup>nd</sup>
Late Registration	August 22 <sup>nd</sup>
Deadline for Filing Degree Application	August 30 <sup>th</sup>
Labor Day Holiday	September 2 <sup>nd</sup>
Deadline for Registration/Course Addition	September 3 <sup>rd</sup>
Last Day to Drop Course with "W"	October 15 <sup>th</sup>
Last Day to Withdraw from the University	November 15 <sup>th</sup>
Thanksgiving Holiday for Students	November 25-29 <sup>th</sup>
Exam Week	December 9-13
Last Day of Classes	December 13 <sup>th</sup>
Commencement	December 14 <sup>th</sup>
Campus Housing Closes	December 14 <sup>th</sup>
Final Grades Due	December 17 <sup>th</sup>



# ACADEMIC CALENDAR

## SPRING 2014

Faculty Report	January 9 <sup>th</sup>
Spring Convocation	January 14 <sup>th</sup>
Instruction Begins	January 16 <sup>th</sup>
Late Registration	January 16 <sup>th</sup>
Martin Luther King Holiday	January 20 <sup>th</sup>
Deadline for Filing Degree Application	January 24 <sup>th</sup>
Deadline for Registration/Course Addition	January 28 <sup>th</sup>
Last Day to Drop Course with "W"	March 11 <sup>th</sup>
Spring Break	March 24 <sup>th</sup> -28 <sup>th</sup>
Last Day to Withdraw from the University	April 17 <sup>th</sup>
Spring Holiday	April 18 <sup>th</sup>
Exam Week	May 5 <sup>th</sup> -9 <sup>th</sup>
Last Day of Classes	May 9 <sup>th</sup>
Commencement	May 10 <sup>th</sup>
Final Grades Due	May 13 <sup>th</sup>



# DEPARTMENT DIRECTORY

## GRADUATE FACULTY

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Patricia Wojahn	CBW 136	(575) 646-2239	pwojahn@nmsu.edu

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Kristian Jensen	CBW 226	(575)-646-3011	kejensen@nmsu.edu

## DEPARTMENT PROGRAMS & OFFICES

NAME	OFFICE	PHONE
E.G.S.O.	CBW 204	
Puerto Del Sol	CBW 206/208	(575) 646-1601 (575) 646-2343
Borderlands Writing Project	CBW 215	
La Sociedad Para Las Artes	Milton 141	(575) 646-3074
Writing Center	CBW 102	(575) 646-5297
Design Center	Milton 14M	(575) 646-1096
English Department Library	CBW 133	
Department Listserve		englgrad@nmsu.edu

